

# *Henry & Leigh Bienen School of Music*

## **Courses Taken Abroad for Northwestern Credit**

Student Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Study Abroad Program: \_\_\_\_\_ Term/Year: \_\_\_\_\_

### **To the Returning Music Student:**

1. Obtain a copy of your study abroad transcript. Please note that the Study Abroad Office generally does not receive transcripts from study abroad programs until 1-2 months into the quarter.
2. Complete the Music Application for Credit for Non-Northwestern Courses, on the back of this form.
3. Bring a copy of your transcript, along with course descriptions and syllabi, to the Bienen School of Music Office of Student Affairs, MAB 110.
4. All courses you wish to apply toward your degree requirements for the Bienen School of Music, including distribution courses, must be approved by the Assistant Dean in the Bienen School of Music. In order to be awarded applied lesson credit for study abroad, you must also have written approval from your Northwestern applied instructor.
5. If you wish to apply study abroad credits to a second major or minor within another school (e.g., WCAS), the credits must be approved by that school. Please refer to the study abroad website above for the appropriate processes.
6. If you are a senior returning from study abroad and you have not yet petitioned to graduate, you must file your petition as soon as possible. The forms may be obtained in the Office of Student Affairs, and after completion, must be signed by the Assistant Dean. If you are completing a second major or minor in WCAS, you must also file a separate petition to graduate through that WCAS department.

*(Over)*

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## Application for Credit for Non-Northwestern Courses

**Part I: Courses in the Major:** \_\_\_\_\_

Course title:	To be counted as:
1)	
2)	
3)	
4)	

**Part II: Courses in Minor/Certificate:** \_\_\_\_\_

Course title:	To be counted as:
1)	
2)	
3)	
4)	

**Part III: Distribution Courses**

Course title:	To be counted as:
1)	
2)	
3)	
4)	

**Part IV: Approval/Comments**

Comments:

Signature \_\_\_\_\_ Date \_\_\_\_\_

Orig: Degree Auditor, Registrar's Office  
Cc: School's Student File