

Northwestern

Chicago  House

# Information Session for Illinois Residents: NAME & GENDER MARKER CHANGES ON GOVERNMENT DOCUMENTS

# Agenda:

1. Federal Documents
2. Illinois Name Change Required Elements
3. Illinois/Cook County Name Change Process
4. Resources
5. Questions

# Federal Documents

# Social Security

- \$0.00
- No medical evidence required
- M or F markers only
- 2 forms of ID:
  - Proof of citizenship (birth certificate, certificate of naturalization, or passport)
  - Birth certificate, passport, state ID, driver's license, school ID, employee ID, health insurance, or military ID.
- Visit office

# Passport Book or Card

- \$30.00 (Card), \$130.00 (Book), \$60.00 expedited
- 4-6 weeks, 2-3 expedited
- M, F, or X marker
- If updating valid (unexpired) — Application form DS-82
- If applying for new or with expired passport — Application form DS-11
  - 2"x2" color photo
  - Proof of citizenship (birth certificate, certificate of naturalization, or passport)
  - Proof of ID with signature (e.g., prior passport, state ID, driver's license, or military ID)
- Changing any passport info within one year of new passport application — Application form DS-5504
- Visit acceptance facility

# Illinois Name Change Required Elements

# IL Legal Name Change Eligibility

- Proof of 6 month residency in IL at time of filing petition
- Cook County residents need birth certificate (any state) or passport with filing
- Those with felony convictions need to have fully completed any sentence
- Fee waiver (income threshold) OR ~\$388 filing fee
- Publication waiver OR \$75-200 to publish your name in a newspaper
- Additional requirements apply if under registry mandate

# Illinois/Cook County Name Change Process



# Example: Cook County

## For Filing:

1. Civil Cover Sheet
2. Name Change Petition
3. (Proposed) Name Change Order
4. Proof of Residency (IL ID, lease, etc.)
5. Birth Certificate or Passport
6. (If Criminal Record) Disposition Sheet
7. (If Prior Name Change) Photocopy
8. Proof of Publication *OR* Motion to Waive Publication + (Proposed) Order Granting Publication Waiver
9. Filing Fee \$388 *OR* Motion to Waive Fee

# Example: Cook County

## **For Hearing & Retrieving Order:**

1. Judges randomly assigned at filing
2. Hearing dates vary by judge
3. Petitions filed in Dec are scheduling for Feb – May 2025
4. Hearings on Zoom (video)
5. Electronic order is emailed
6. Exchange printed copy of electronic order for stamped, certified Name Change Orders available Daley Center 12<sup>th</sup> floor (\$9/copy without fee waiver)

# Resources

# Forms & Websites

## **Social Security:**

<https://www.ssa.gov/people/lgbtqi/gender-identity.html>

## **Passports:**

<https://travel.state.gov/content/travel/en/passports/need-passport/selecting-your-gender-marker.html>

## **IL Name Changes:**

<https://www.illinoislegalaid.org/legal-information/changing-your-name>

# Social Security - Evanston

Physical Address: 2116 GREEN BAY RD  
EVANSTON, IL 60201

Phone: 1-800-772-1213

Hours:

Monday – Friday 9:00 AM - 4:00 PM

# Passport Acceptance Facility

- Evanston Post Office
- Skokie Post Office
- Wilmette Post Office
- Locator <https://iafdb.travel.state.gov/>

# Local Contacts

## Northwestern Law LGBTQI+ Clinic

email Kendall Gail at [kendall.gail@northwestern.edu](mailto:kendall.gail@northwestern.edu)

## Chicago House

email Obie Marcel at [omarcel@chicagohouse.org](mailto:omarcel@chicagohouse.org)

## TJLP

email [namechange@tjlp.org](mailto:namechange@tjlp.org)

Questions