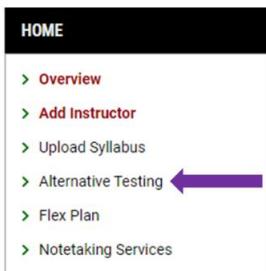


Downloading Completed Exam Files from the ANU Faculty Portal

Testing Services returns all completed exams by 12:00pm the following business day via the delivery method indicated in the Testing Services Proctoring Agreement. You will receive a message to your Northwestern email when a completed exam has been uploaded.

Instructors may view and download all completed exams for their course at the same time by logging in to the ANU Faculty Portal and following the steps below.

1. Sign in to the ANU Faculty Portal and click the “Continue to View Student Accommodations” button.
 - The ANU Faculty Portal can be accessed from the [AccessibleNU homepage](#).
2. Click “Alternative Testing” in the “Home” box on the left side of the page.



3. Select “Completed Files” at the top of the Alternative Testing module page.



4. Scroll to the appropriate exam and click “Download” to download the completed exam file.

Please email testing@northwestern.edu for assistance or with any questions regarding Testing Services or the ANU Faculty Portal.