

Month/year: _____

Daily Pre-Use Inspection Checklist

Equipment number: _____

Telehandler

If any item is damaged or not working properly, take a copy of this checklist and give it to your supervisor. Make notes, (ON THE COPY), in the comments section below.

NOTE: If the powered industrial truck is not used, all inspection items must be marked not applicable (N/A). Mark "✓" if the condition is good and "x" if action is needed.

Visual Inspection Items	Day of the Month														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
A. Check for broken, missing, or damaged parts and loose or missing fasteners															
B. Check that no safety switches have been bypassed and no warning tags have been placed on the vehicle															
C. Check the operation of the back-up alarm															
D. Verify the safety signs and special instructions are legible															
E. Check the forks for welds, cracks, or misalignment															
F. Check that the means to retain the forks are in place															
G. Check the tires for cuts, bulges, and correct pressure															
H. Verify the parking brakes are operating properly															
I. Check the cleanliness of the engine and radiator															
J. Check the engine oil and cooling system for proper levels															
K. Check the fluid level of the hydraulic system															
L. Check the hydraulic hoses and hose connections for wear and leaks															
M. Check the condition of the seat belt															
N. Check the steps, pedals, and non-skid surfaces for damage															
O. Check the lights, mirrors, and windows for cleanliness and damage															
P. Ensure the mast sliding and/or all rolling members move freely															
Q. Ensure the lifting and reach mechanisms move freely															
OPERATOR INITIALS															
COMMENTS:															

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Visual Inspection Items	Day of the Month															
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
A. Check for broken, missing, or damaged parts and loose or missing fasteners																
B. Check that no safety switches have been bypassed and no warning tags have been placed on the vehicle																
C. Check the operation of the back-up alarm																
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