

# A Production Workflow for OER Projects

Start here

For more information, visit

[air.northwestern.edu](http://air.northwestern.edu)

## Research

Have you explored OER in your subject area?

No

Yes

Have you been trained in OER and Copyright?

No

Yes

Consult with a librarian

## Pre-production

Have you defined your OER project goals?

No

Yes

Select usable OER

Create working files (Box)

Define roles and assign tasks

Plan for assessment

Do you have enough support?

No

Yes

Consult with a librarian

## Design

Develop OER outline

Create templates for contributors

Do you have sufficient resources?

No

Yes

Consult with a librarian

## Development

Check IP/Accessibility

Request a consultation with Copyright or User Experience Librarian

Write/ revise content

Solicit peer feedback/ review

Are your drafts ready for production?

No

Yes

Discuss OER publishing options

Format and style

Proofreading/ QA check

Does the OER meet your initial goals?

No

Yes

## Publication

Export to HTML & PDF

Create DOI, ISBN

Assign a Creative Commons License

Distribute to students and make available to the public

## How to use this workflow diagram

This workflow can help you understand the major steps in the production of OER and manage your own progress in your project. Key questions are asked at various points and directions to support are included.

## Key Terms

**OER = Open Educational Resources**

**IP = Intellectual Property**

**QA = Quality Assurance**

## How to attribute this work

This work was adapted from [Production of OER](#) by Billy Meinke and University of Hawai'i at Mānoa Outreach College, licensed under a [CC BY 4.0 International license](#).



This version by Chris Diaz, Northwestern University, May 2020