

Norris University Center Student Organization Fund-Raising Tables

Student organizations may request space on the ground floor of the Norris Center for fund-raising and philanthropic endeavors. Food and beverages may be offered to guests in exchange for donations. Here is a list of items that may **NOT** be offered in conjunction with fund raising tables.

- Any food that requires temperature control of any kind
- Any food that must be assembled on site
- Anything containing alcohol
- Non Coca-Cola soft drink options

This is not a comprehensive list. If in doubt regarding certain items, please reach out to Compass Catering or Norris Event Planning.

Additional requirements for all groups providing food:

- A liability waiver form must be signed and filed with the Event Planning office. Please inquire at norris-events@northwestern.edu
- Signs with the following language must be printed and displayed on tables beside the food items:

Be advised, food served at this table was produced in a private kitchen and cannot guarantee the absence of any food-based allergens.