

STUDENT ORGANIZATION DEBIT CARD PROGRAM DEBIT CARD DISTRIBUTION LOG

Student Organization: _____ Officer: _____

Inventory Control No: _____ - _____ Last 4 Digits of Card No.: _____

Date Out	Card Distribution Details	Date In	Receipt Rec'd (Y/N)	Total Purchase Amount (\$)	Required Refund (\$)	Rec to Stmt (Y/N)
	Printed Name of Authorized Card User: <hr/> Purpose of Card Distribution: <hr/> Group Activity Supported by Card Purchase(s): <hr/> Card Usage Limits: Amount: \$ _____ Period: / /2016 to / /2016 Authorized Card User Signature: <hr/> Notes: <hr/>					
	Printed Name of Authorized Card User: <hr/> Purpose of Card Distribution: <hr/> Group Activity Supported by Card Purchase(s): <hr/> Card Usage Limits: Amount: \$ _____ Period: / /2016 to / /2016 Authorized Card User Signature: <hr/> Notes: <hr/>					
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OFFICER SIGNATURE / DATE: _____