Residential Services offers an easily accessible online application to students interested in applying for the Resident Assistant (RA) position at Northwestern University. Before you view our application, please read the instructions below to better facilitate your application process. We suggest that you have all application materials, including essays, written and ready to insert into the appropriate sections of the online application.

General Notes:

- Please use your NU NetID and password as your username and password for the application.
- You may save any data you input into your application and return to the section last updated at any time (click “save and continue editing”). Once you sign your name and hit the final submit button, you will not be able to access your application and edit its contents.
- If you are not currently a Northwestern student and are applying for the RA position, please e-mail selection@northwestern.edu to request a copy of the 2014-2015 RA application form.
- If you are applying for the Spring 2014 openings as well, you are still required to fill out the entire application.

The Application

The application itself is comprised of 7 sections. Please read the instructions below for each of these sections.

Section A: Personal Information
Enter all information completely in each section. A star adjacent to a field (ex: First Name) is a required field and must be completed in order to submit your application. Please indicate if your major is undeclared or undecided. Your permanent address is typically your parent or guardian's address.

Section B: Campus Living and Involvement
List all on-campus residences where you have lived using the drop down list provided. If you have any questions about your disciplinary status, please contact Student Conduct and Conflict Resolution at 847-491-4582. If you have questions about how your status affects your ability to apply for RA, you may contact Residential Services at selection@northwestern.edu.

In this section, also tell us if you have completed any of the following campus educational programs at Northwestern: Safe Space; Red Watch Band; SHAPE (Sexual Health & Assault Peer Educators); or FELP (Freshman Emerging Leaders Program).

Section C: Leadership and Volunteer Experience
You may list up to six organizations you have been involved in at Northwestern, with the community, or during high school. If you did not hold a leadership position, please list "n/a" under position.

In 50 words or less, please list the skills acquired during leadership or volunteer experience(s). Skills may include: community organizing, event planning, oral communication, written communication, mediation or negotiation experience, problem-solving, following established protocols, demonstrating sensitivity to others, customer service, peer confrontation, persuasiveness, assertiveness, resourcefulness, being self-motivated, leading teams, following others, making sound judgments, analytical thinking, acting impartially, being composed under pressure, or respecting confidentiality.

Section D: Employment Experience
You may list up to four paid employment experiences and, in 50 words or less, describe the skills you acquired. If you have had no paid work experience, you may leave this section blank.

Section E: Community Preferences
Please select your community preferences using the drop down menus provided related to location, size, and community type (ex: Mixed Class, Gender Open Housing, Special Interest: GREEN house, etc.).

Note: We will try our best to place you in your preferred location; however, ultimately the placement is based on the needs of the department and residence halls.

Section F: Reflective Essays
Residential Services strongly encourages you to think through your essay responses prior to starting the application. We highly recommend that you develop your
The essay questions are as follows:

1. Refer to your preferences in section E and describe the skills or abilities you possess that will assist you in working with the students living in various residential communities and sizes you selected. If you indicated no preferences, describe the skills or abilities you possess that will assist you in working with any residential community.

2. Describe a situation where you had to make a difficult decision, perhaps as a student leader or with a peer group. What did you learn? What factors did you consider in making your decision? Would you make the same decision again? Why or why not?

3. Describe your experience interacting with people who are different from you. How will your experiences help you in creating a more inclusive residential community?

4. All applicants are required to submit a one-minute video responding to the prompt “Why do you want to be a RA?” When you upload your video to YouTube, you may select the “Unlisted” option in the Privacy category (do not select “Private” or “Public”) and enter the link in the appropriate section of the RA application. For more instructions, please see the video instructions page at http://www.northwestern.edu/living/students/jobs/ra/ravideo.html

Section G: Reference Forms
Please indicate names of individuals that can serve as a reference. The Community Assistant Feedback must be a current or past CA. If you are not able to contact your past CA, you may ask any current CA to complete your form. The Reference form should be someone who has supervised, taught, advised, counseled, [etc..] you. It cannot be a family member, friend, or staff member within Residential Services. Reference forms will be emailed to each person listed who will be asked to submit by a priority deadline of April 5, 2014.

Section H: Learning About RA Employment Opportunities
Please click on the appropriate drop down boxes.

Candidate Permission
After you complete the application, click on “submit final”. Once you submit, you will not be able to make changes to your application! You will receive a confirmation email shortly after submitting. Be sure to carefully read the terms of acceptance clause before signing.

NOTE: YOU DO NOT NEED TO SUBMIT A RESUME WITH YOUR APPLICATION.

Have questions and/or concerns? Contact us at selection@northwestern.edu!

INTERVIEW: After you successfully complete and submit your RA application, you will interview with a Professional Staff member of Residential Services. Interviews will be scheduled on a rolling basis. The department of Residential Life will contact you after your application is received to schedule your interview.

IMPORTANT DATES & DEADLINES

- March 21, 2014: Applications available online
- April 1, 2014 @ 3pm: Priority Application Deadline

PLEASE NOTE:
- All applications are accepted and reviewed on a rolling basis. Interviews will be scheduled on a rolling basis after Residential Services receives your application.
- RA Applications for the 2015-2016 academic year will be released in late Fall 2014.