



ABOUT BVM:

Our goal is to increase power in marginalized, predominantly Black communities. We agree with the words of Dr. Martin Luther King, Jr. when he said, “Power at its best is love implementing the demands of justice, and justice at its best is power correcting everything that stands against love.” We operate with the following 5 core beliefs:

1. The key to effective civic engagement and community power is understanding, respecting and supporting local infrastructure.
2. Black voters matter not only on election day, but on all 365 days of the year. This means we must support individuals and organizations that are striving to obtain social justice throughout the year.
3. Black voters matter *everywhere*, including rural counties and smaller cities/towns that are often ignored by candidates, elected officials, political parties and the media.
4. In order for Black voters to matter, we must utilize authentic messaging which speaks to our issues, connects with our hopes and affirms our humanity.
5. The leadership, talent and commitment demonstrated by Black women in particular must receive recognition and, more importantly, *investment* in order to flourish and multiply.

This position also supports BVM Capacity Building Institute (BVM), an affiliated 501(c)(3) organization. While motivated by the same core values – power building, equity and justice – BVM and BVMF operate independently of one another and each organization has its own board of directors.

BVM is an equal opportunity employer. BVM prohibits unlawful discrimination against any employee or applicant for employment based on race, color, religion, sex, gender identity, age, national origin, genetic characteristics, disability, status as a special disabled veteran or veteran, marital status, sexual orientation, sexual identity or any other basis prohibited by law.

Position Description:

We’re looking for emerging leaders who are passionate about strengthening capacity in local communities to sustain powerful grassroots movements for social change at the local, state, and federal levels!

We are in the process of building out our volunteer program, which means we need people who are innovators, collaborators, and solutions driven people. This position will help to build capacity for our grassroots partners and staff. We have 3 internship positions available.

1. Southern States Intern: This position will focus on recruiting and engaging volunteers in 6 of BVM’s core states: Florida, Georgia, Alabama, Mississippi, Texas, and Louisiana.
2. South and North Intern: This position will focus on recruiting and engaging volunteers in 5 of BVM’s core states and one light state: North Carolina, South Carolina, Tennessee, Pennsylvania, Michigan, and New York.
3. All states Intern: This position will focus on recruiting and engaging volunteers outside of BVM’s core states.

Duties:

- Support the recruitment and onboarding of volunteers and interns
- Contribute to volunteer event calendar and communications
- Contribute to monthly status reports and tracking results of volunteers.
- Assist with the planning and execution of our Winter and/or Spring volunteer appreciation/engagement events.
- Ensure all volunteer files are updated and accurately input into our Volunteer Management system (Salesforce).
- Collaborate with other departments to support intern and volunteer placements.
- Attend volunteer fairs and other volunteer recruitment events, both virtual and in-person.
- Research potential volunteer partnerships and places where we can engage new volunteers
- Support with other tasks as needed.

Background and Qualifications:

- Strong organizational and time-management skills and the ability to manage a flexible schedule.
- Self-starter who takes initiative and comfortable working remotely.
- Experience with Salesforce is a plus.
- Customer service orientated.
- Passionate and commitment to the mission, vision and values of Black Voters Matter
- Experience with volunteering, managing volunteers, and nonprofits is a plus.

This position reports to: Partnership & Volunteer Manager

BVM is open Monday-Friday from 9am to 6pm ET. The intern's exact hours will be based on BVM's need and the intern's schedule. However, we require at least 10 hours per week.