## STEPS FOR NEWLY ADMITTED STUDENTS

<table>
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<th>Step</th>
<th>Description</th>
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| 1    | **ADMISSION**  
Congratulations on your admission! Set up your Northwestern NetID, password, and Email. |
| 2    | **PAY TUITION DEPOSIT (IF REQUIRED BY ACADEMIC PROGRAM)**  
Pay your NU tuition deposit. |
| 3    | **Await OISS Email**  
Within 2 weeks of paying NU tuition deposit, you will receive an email invitation from OISS to request an immigration document. |
| 4    | **Complete I-20/DS-2019 Request**  
Follow the link in the invitation email and complete the immigration document request. |
| 5    | **I-20/DS-2019 Request Processed by OISS**  
Current processing time is 4 weeks from the time the request is completed and submitted. You will receive an email alerting you when your I-20/DS-2019 has been processed. |
| 6    | **Receive Immigration Document**  
- **F-1 students**: Access I-20 via OISS portal, print, and sign in ink.  
- **J-1 students**: Receive DS-2019 in the mail; sign in ink. |
| 7    | **Pay SEVIS Fee**  
Go to I-901 Fee website to pay your SEVIS fee. |
| 8    | **Schedule Visa Appointment**  
- Learn about how to apply for a visa stamp.  
- Canadian students can skip steps 8-10. |
| 9    | **Attend Visa Appointment**  
- Attend visa appointment with required documents.  
- Canadian students can skip steps 8-10. |
| 10   | **F-1/J-1 Visa Issued**  
- The US Consulate/Embassy will affix your F-1 or J-1 visa in your passport.  
- Canadian students can skip steps 8-10. |
| 11   | **Travel to the United States**  
Review New Student FAQs. |
| 12   | **Attend Orientation & Immigration Check-In**  
Complete the “Student Check-In” request on the OISS Portal within 5 days of arrival to Northwestern. |

**IMPORTANT NOTE**: New students should regularly check their Northwestern email address. All communications from OISS will be sent to the Northwestern email address only.

Questions? Contact intoff@northwestern.edu