



International Office

Northwestern University

J-1 Transfer-In

Updated 5/2015

This form is used to request your current Responsible Officer (RO)/Alternate Responsible Officer (ARO) to transfer your J-1 SEVIS record to Northwestern University. Once completed please submit this form and associated documents to NU Department for submission to our office.

PART 1: TO BE COMPLETED BY TRANSFERRING J-1 EV

Surname(Last):

First Name(s):

E-mail Address:

Anticipated start date (mm/dd/yy):

If you are/were subject to 212(e) Home Residency Requirement please attach:

- Copies of DS-2019's/visa stamps indicating 'subject'
- If applicable, copy of Department of State Waiver Recommendation
- If applicable, copy of USCIS Waiver (I-612 Approval Notice)

PART 2: TO BE COMPLETED BY CURRENT RO/ARO

Initial Start Date: Current End Date:

Transfer Date: SEVIS ID #:

Northwestern University's program number is **P-1-00213**.

****If you are transferring a terminated/completed record, please contact our office prior to setting the transfer.****

Institution Name: Program Number:

ARO/RO Name:

ARO/RO E-mail:

ARO/RO Phone: _____ (sign here)

****Please do not e-mail/fax the J-1 Transfer-In form directly to the Northwestern University's International Office.**

Rather, please complete/sign and return to the J-1 EV. S/he should submit this form and associated documents directly to his/her NU Department for compilation with other required documents and submission to our office.