

## OFFICE OF INTERNATIONAL STUDENT AND SCHOLAR SERVICES

### EXCHANGE VISITOR INFORMATION

Surname (Last):

First Name(s):

### ENGLISH PROFICIENCY

All new J-1 scholars must provide evidence of English Language Proficiency using one of the six options below. Please check the option you have used to demonstrate English Language Proficiency. Attach this form and supporting documentation (copy of diploma or score report) to the DS-2019 request. Only complete the verbal interview rubric below if that is your chosen method of documentation.

Copy of a diploma or other signed documentation that the Exchange Visitor earned a degree from an institution of higher education where the majority or the entirety of coursework was done in English

TOEFL Score of at least 57 (87 if the visitor will be teaching) from the past 2

IELTS score of at least 5.5 (7.0 if the visitor will be teaching) from the past 2

J-Check/iTEP score of at least 3.5 (4.0 if the visitor will be teaching) from the past 2 years

Cambridge English score of at least 162 (185 if the visitor will be teaching) from the past 2 years

English3 interview of at least 3 (4 if the visitor will be teaching) from the past 2 years

Documented verbal interview using the rubric below with a score of at least "minimal working proficiency"

Interview Guidelines: if the Exchange Visitor has lived, worked, or studied in an English-speaking country for two years within the past 5 years, a verbal interview can be used to evaluate English proficiency.

Suggestions for interview questions:

1. What are your goals for coming to Northwestern University?
2. What types of activities do you enjoy in your free time?
3. Do you (the prospective exchange visitor) have any questions about your visit?

Country of Residence where English was the official language:

Dates of Residence (MM/YYYY-MM/YYYY):

Name of Interviewer:

Dates of interview (MM/YYYY-MM/YYYY):

Score (see rubric below):

**No Proficiency (Score = 1):**

Knowledge of English limited to key words such as "yes", "no", "thank you"  
Unable to consistently construct complete sentences  
Unable to engage in basic/elementary conversation  
Able to be understood at times with significant listener effort

**Proficiency in Professional and Social Environments (Score = 3):**

Knowledge of English includes large vocabulary and more complex grammar  
Able to consistently construct complex sentences with minimal errors  
Able to engage in most professional and social conversations  
Able to be understood at times with minimal listener effort

**Minimal Working Proficiency (Score = 2):**

Knowledge of English includes limited vocabulary and some basic grammar  
Able to consistently construct simple sentences  
Able to engage in basic/elementary conversation  
Able to be understood at times with some listener effort

**Fluent or Native Speaker (Score = 4):**

Knowledge of English is equivalent to an educated native speaker  
Able to consistently construct complex sentences with very few to no errors  
Able to engage in conversations on any topic, professionally or socially  
Able to be understood at times with no listener effort

### SIGNATURE OF FACULTY HOST OR DEPARTMENT ADMINISTRATOR WHO VERIFIED ENGLISH PROFICIENCY

I attest that the Exchange Visitor is sufficiently proficient in English to function on a day-to-day basis in the U.S. and to successfully participate in the Northwestern University academic environment.

Surname (Last):

First Name(s):

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Date:

(Sign Here)