

OFFICE OF INTERNATIONAL STUDENT AND SCHOLAR SERVICES

J-1 EXCHANGE VISITOR CHECK-IN

U.S. immigration regulations require that J-1 Exchange Visitors check in with the OISS. Upon first entry to the U.S., submit this form, your I94 record, your J-1 visa, and your J-1 orientation completion certificate to your [OISS advisor](#) via email to check-in. The OISS recommends keeping paper and scanned copies of your travel documents, including copies of your I-94 record (generated after each arrival to the U.S.) for safekeeping.

J-1 EXCHANGE VISITOR INFORMATION

Surname (Last)	First Name(s)					
Employee ID:	Net ID:					
E-Mail Address:	Date of Birth (mm/dd/yyyy)					
U.S. Phone (xxx) xxx-xxxx	Foreign Phone with country code:					
U.S. Residential Address	NU Department:					
REQUIRED: Street Address:	Apt/Unit:					
City:	State:	Zip Code:				
*If your address or contract information changes, please email your OISS Advisor within 10 days						
Date passport expires:	Date of arrival in the U.S.:					
Date visa stamp expires:	Entries allowed:	1	2	M		
Admitted for Duration of Status (marked as D/S on passport & DS-2019)?	Yes	No(if no speak with an advisor)				
Date DS-2019 expires (section 3)	SEVIS ID Number					
212(e) Home Residency Requirement?	Indicated subject on DS-2019		Indicated subject on visa stamp?			
	Yes	No	No Indication	Yes	No	No Indication

EMERGENCY CONTACT INFORMATION

Please provide us with the name, address, telephone, and email address of a person to contact in case of an emergency. This person does not need to live in the U.S., but an English speaker is preferred.

Name:	Phone:	Email:	
Street:	City/State:	Zip Code:	Country:

DEPENDENT INFORMATION

The Office of International Student and Scholar Services offers programs and resources for international spouses and families. If you brought J-2 dependents (spouse/children) with you, please provide the following information.

J-2 Dependent's email address:

EV SIGNATURE

Signature of Exchange Visitor _____ Date _____
Signature Here