OFFICE OF THE VICE PRESIDENT FOR INTERNATIONAL RELATIONS

Who we are:
The Office of the Vice President for International Relations advances the strategic international goals of the university by developing and strengthening international partnerships, providing global research and professional development opportunities for faculty and staff, hosting foreign visitors and delegations, engaging the international community in Chicago, organizing international workshops, and supporting and integrating global activities across the University.

DEVELOPING PARTNERSHIPS
We work with Northwestern schools and departments to strengthen and expand Northwestern’s 80+ partnerships with some of the best institutions in the world.

What we do:
• Develop and expand Northwestern’s institutional partnerships abroad
• Work with units and faculty to build partnerships, including customized study abroad programs, student and faculty exchanges, dual degree programs, and research collaborations
• Feature partnerships in searchable database on our website

PROCESSING AGREEMENTS
We provide assistance with the design and negotiation of international collaborations, and process agreements that require a memorandum of understanding (MOU).

What we do:
• Create, edit, and approve agreements
• Consult with the Office of General Counsel, the Office for Research, and the Provost’s Office on behalf of the sponsoring unit
• Provide online step-by-step guide to the Northwestern agreement process
• Maintain comprehensive database of international agreements

HOSTING VISITORS
We regularly host international visitors and delegations, and introduce them to Northwestern’s cutting-edge research and teaching.

What we do:
• Schedule presentations and meetings with faculty and administrators, and plan visits to research labs and centers
• Give customized campus tours
• Provide assistance to Northwestern units hosting international visitors by providing presentation materials, appropriate gifts, and staff support
• Coordinate outreach to Chicago’s diplomatic and international communities
INTERNATIONAL STORYTELLING
We tell Northwestern’s international story in an effort to amplify our global reach and impact.

What we do:
- Collaborate with Northwestern units to narrate their global activities and accomplishments by writing and placing features in university publications and external outlets
- Work with institutional partners abroad to highlight and elevate global collaborations
- Strategize with Northwestern Media Relations on global storytelling

ENGAGING FACULTY
We provide opportunities, including funding, for faculty members interested in developing or expanding their international portfolios.

What we do:
- Promote international collaborations by connecting Northwestern faculty with peers at partner institutions
- Organize exploratory visits to international partners
- Leverage faculty travel to strengthen partnerships and cultivate alumni
- Support and organize international workshops and conferences

CONNECTIONING STAFF
We engage and support staff in Northwestern’s internationalization activities, and build community through our One World \ One Northwestern (OWON) initiative.

What we do:
- Organize quarterly networking events
- Lead professional development group
- Share institutional and industry updates through newsletters
- Assist in drafting grant proposals and award nominations
- Provide professional development opportunities at international partner and Big Ten institutions

CULTIVATING ALUMNI
We support Northwestern’s international fundraising efforts through engaging and connecting with alumni living abroad.

What we do:
- Integrate alumni with student and faculty programming abroad
- Fundraise for international programs
- Host international alumni and donors
- Give presentations on Northwestern’s global activities

GLOBAL NEWS
FOR FACULTY & STAFF
We offer presentation and informational materials for faculty and staff to be used in meetings, workshops, and events with an international audience or focus.

Resources*:
- Country-specific briefings on Northwestern activities
- Customizable PPT on Northwestern and its global connections
- Institutional highlights videos
- ‘About Northwestern’ brochure with a global focus

*Most resources listed are available in Mandarin.

RESOURCES
CONTACT
Dévora Grynspan
Vice President for International Relations
Kim Rapp
Assistant Vice President for International Relations
Jennifer Gerrard
Director of International Agreements and Visitors
Janka Pieper
Director of Communications
Licheng Gu
East Asia Liaison
Elie Rekhess
Israel Liaison
Annie Lee
Executive Assistant

Office of the Vice President for International Relations
Northwestern University
1800 Sherman, Suite 4-700
Evanston, IL 60201
international@northwestern.edu
northwestern.edu/international-relations
847-467-4915

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