

# Northwestern | SOCIAL JUSTICE EDUCATION

## 2022-2023 Graduate Assistant Peer Inclusion Educators (PIE)

The Graduate Assistant (GA) for Social Justice Education is a part-time employee and full-time graduate staff member, who is directly supervised by the Assistant Director for Social Justice Education. The individual in this position assists the Assistant Director in all matters pertaining to the Peer Inclusion Educators (PIE) Program, a student-centered program that trains undergraduate social justice workshop facilitators. This role will require strong facilitation and organizational skills. Specific areas of responsibilities are outlined below.

The graduate assistant for SJE will start on September 1, 2022. Graduate Assistants are required to attend a two-day orientation on September 1, 2022 and September 2, 2022 from 9-5pm each day. Orientation may be virtual or in-person and has not been determined at this time.

### **Responsibilities of the Graduate Assistant include:**

- Assist the Assistant Director in overseeing the Peer Inclusion Educators (PIE) Program, and any other programs related to social justice education.
- Supervise and support the development of 2 undergraduate PIE Interns and the PIE student team.
- Oversee the coordination of PIE facilitation training sessions.
- Manage and develop workshops on social identity, power, privilege, oppression, inclusion.
- Recruit, train, coach student facilitators.
- Assist in creating and implementing assessments for programs and trainings.
- Support the marketing of Social Justice Education programs and events.
- Perform additional duties as assigned by the Assistant Director or Director, including support for the Anti-Racism Seminar.

### **Ideal candidates will:**

- Bring multiple and intersecting perspectives around identity and social justice.
- Have experience and confidence in facilitating dialogues and workshops on topics of social justice.
- Have strong interpersonal and communication skills for facilitation and teamwork.
- Have worked independently or collaboratively to organize and implement workshops, trainings or retreats.
- Be familiar with concepts or experience within one more of these areas: intergroup relations, social justice dialogue, student development, social justice programming, community or student organizing.

Graduate Assistants should have strong interpersonal skills, flexibility, cultural awareness and sensitivity, and the ability to complete a broad range of responsibilities/projects. Graduate Assistants must be at least part-time students and are expected to work 20 hours per week at \$16/hour. We are not able to offer a tuition waiver, health insurance, or other benefits.

To apply, please fill out the CIC Graduate Assistant Application Form and submit a resume, cover letter and the names, addresses, and phone numbers of three (3) references.

Applications will be accepted and reviewed until the position is filled.

## **About Northwestern University**

Recognized both nationally and internationally for the quality of its educational programs at all levels, Northwestern University is a private institution founded in 1851. The University has two campuses located on Lake Michigan: a 240-acre campus in Evanston, the first suburb north of Chicago, and a 25-acre campus in Chicago. Northwestern also has a campus in Education City, Doha. Northwestern University in Qatar (Nu-Q) offers undergraduate degree programs in communication and journalism.

Northwestern combines innovative teaching and pioneering research in a highly collaborative environment that transcends traditional academic boundaries. It has distinguished itself by encouraging innovation and integrating experiences across fields. Northwestern provides students, faculty, and staff exceptional opportunities for intellectual, personal and professional growth in a setting enhanced by the richness of Chicago.

As one of the newest additions to the Division of Student Affairs, the Department of Campus Inclusion and Community is dedicated to collaborating with students, faculty, and staff with the aim of making Northwestern University an inclusive community for all Wildcats. DCIC's primary goal is to cultivate a community of respect at Northwestern. Visit our website for more information about the department: <http://www.northwestern.edu/inclusion/>.