

TGS Childcare Grant Frequently Asked Questions

Do I have to apply every quarter?

No. You only need to submit one application per year. However, we will verify your **active and funded status** with TGS each quarter.

When is the quarterly award deposited into my paycheck?

The funds will be direct deposited into your bank account on file by the end of the month for each quarter. For example, if you apply for the fall quarter by the October deadline, the funds will be deposited by the end of October. If you do not have direct deposit, a check will be mailed to the address on file.

I don't have a birth certificate yet. Which other documentation may I provide?

A certificate from the hospital record services may be provided.

My child wasn't born in the United States. Is a foreign birth certificate acceptable?

Yes.

Do you need an original birth certificate?

No. A legible copy is sufficient.

I am a TGS graduate student, and I have a child currently enrolled at one of the centers in which I receive University childcare fee assistance. May I apply for this grant as well?

No. If you are receiving Northwestern childcare fee assistance through one of the center-based programs, then you are not eligible to apply for this grant.

What qualifies as a "Childcare Provider"?

Family childcare homes, centers, before and after-school programs, nannies, friends, neighbors and relatives. A child's parents are not considered "childcare providers." Recreation programs are not eligible. A recent invoice is required.

My in-home childcare provider does not generate an invoice. May I provide an alternative document?

Yes. Please provide a letter with the following information:

1. Dated letter
2. The body of the letter should include: "This document is to verify that (name of provider) provides care for (name of child(ren)). (Name of child) is enrolled (part-time/full time) and the (weekly/monthly) pay rate is (\$XX).
3. Signed letter by Provider including address.