

myHR Appointment and Salary Tables for Query

Query users can query the myHR tables (records) that drive the data seen on the APPOINTMENT OVERVIEW, APPOINTMENT HISTORY, CURRENT SALARY, and SALARY HISTORY pages. Please note:

- These records, like the pages, include information for only faculty, staff, and non-employees. Information for temps, graduate students, retirees, and spouses is *not* included on these tables.
- These records are driven by the same security as the pages themselves:
 - You can pull *all* appointment information, if you have myHR access to at least one appointment that was active during this Fiscal Year
 - You can pull *all* salary information, if you have myHR access to at least one *paid* appointment that was paid at any point during this Fiscal Year
 - If an employee held an appointment within your access, but that appointment was terminated *before* this Fiscal Year, you will see historical information for that appointment only
- Like the pages themselves, most data on these tables are updated on a nightly basis; some salary numbers are updated when the GL runs for a particular employee.
- *Remember:* All queries must be created and run in the myHR Reporting database.

Appointment Overview & Appointment History Data

| QUERY TABLE | CONTENT | IMPORTANT NOTES |
|-----------------|-----------------------------------|---|
| NW_FS_DT_NO_SAL | Appt Pages Header Data | <ul style="list-style-type: none"> • Always check “distinct” when using this table; duplicate rows may appear for some individuals and may result in large result sets or a query that times out. • The field OPRID exists for security purposes; it will always populate with your user ID. |
| NW_FS_EMPLOYE_V | Appt Overview Grid Data | <i>(No important considerations.)</i> |
| NW_FS_APPT_HIST | Appt History Grid Data | <i>Important:</i> When adding this table to a query, myHR Query Manager will automatically add an “Effective Date” criterion. To see the full history, you must <i>remove</i> it from the Criteria tab. |
| NW_FS_SHOW_APPT | Appt History Vetted Status | Join this table when using NW_FS_APPT_HIST to determine if the Appt History has been vetted. If field DISPLAY_OPTION = “Y”, the history has been vetted and is displayed for the employee. If DISPLAY_OPTION = “N”, the employee’s appointment history has not yet been vetted and <i>may contain incorrect information</i> . |

Current Salary & Salary History Data

| QUERY TABLE | CONTENT | NOTES |
|-----------------|---------------------------------|--|
| NW_FS_SAL_DATA | Salary Pages Header Data | <ul style="list-style-type: none"> • The YTD salaries and the YTD drill-down are not available at this time. • Field HRS_SCH_SALARY is the Academic Base Salary field. When Academic Base Salary is not applicable or contains a message (e.g. “Contact Eff Mgr”), it will be noted in this field. |
| NW_FS_SALARY_VW | Current Salary Grid Data | <ul style="list-style-type: none"> • Every employee will have one row for each appointment, and an additional Totals row (as displayed on the Current Salary page). • The “totals” row is the row where JOBTITLE = “Totals”. • The table description states “7/26/2011 Current Salary Info”; disregard the 7/26/11 date. • The FY Salary and Pre-encumbered Salary fields display the same column header; you may want to update the header for Pre-encumbered salary. |
| NW_FS_SAL_HIST | Salary History Grid Data | <ul style="list-style-type: none"> • <i>Important:</i> When adding this table to a query, myHR Query Manager will automatically add an “Effective Date” criterion. To see the full history, you must <i>remove</i> it from the Criteria tab. • Always check “distinct” when using this table; duplicate rows may appear for some individuals and may result in large result sets or a query that times out. |