

2019 - BI-WEEKLY EMPLOYEES CUT-OFF DATE SCHEDULE

Work Period done		Cut-off Dates				
Begin	End	Payment Request Forms / Temp New Hires due by 5:00 PM*	Temp Panel Updates s/b made by 5 PM on this date	Kronos Employee Data Entry and Approval by 5:00 PM	Supervisor Approval by 1:00 PM	PAY DATE
<i>NOTE: Pay periods with an earlier cutoff are bolded</i>						
12/16/2018	- 12/29/2018	12/18/2018	12/21/2018	12/21/2018	10 AM 1/2/2019	1/04/2019
12/30/2018	- 1/12/2019	1/08/2019	1/10/2019	1/11/2019	1/14/2019	1/18/2019
1/13/2019	- 1/26/2019	1/22/2019	1/24/2019	1/25/2019	1/28/2019	2/01/2019
1/27/2019	- 2/09/2019	2/05/2019	2/07/2019	2/08/2019	2/11/2019	2/15/2019
2/10/2019	- 2/23/2019	2/19/2019	2/21/2019	2/22/2019	2/25/2019	3/01/2019
2/24/2019	- 3/09/2019	3/05/2019	3/07/2019	3/08/2019	3/11/2019	3/15/2019
3/10/2019	- 3/23/2019	3/18/2019	3/20/2019	3/22/2019	3/25/2019	3/29/2019
3/24/2019	- 4/06/2019	4/02/2019	4/04/2019	4/05/2019	4/08/2019	4/12/2019
4/07/2019	- 4/20/2019	4/16/2019	4/18/2019	4/19/2019	4/22/2019	4/26/2019
4/21/2019	- 5/04/2019	4/30/2019	5/02/2019	5/03/2019	5/06/2019	5/10/2019
5/05/2019	- 5/18/2019	5/14/2019	5/16/2019	5/17/2019	5/20/2019	5/24/2019
5/19/2019	- 6/01/2019	5/28/2019	5/30/2019	5/31/2019	6/03/2019	6/07/2019
6/02/2019	- 6/15/2019	6/11/2019	6/13/2019	6/14/2019	6/17/2019	6/21/2019
6/16/2019	- 6/29/2019	6/25/2019	6/27/2019	6/28/2019	7/01/2019	7/05/2019
6/30/2019	- 7/13/2019	7/09/2019	7/11/2019	7/12/2019	7/15/2019	7/19/2019
7/14/2019	- 7/27/2019	7/23/2019	7/25/2019	7/26/2019	7/29/2019	8/02/2019
7/28/2019	- 8/10/2019	8/06/2019	8/08/2019	8/09/2019	8/12/2019	8/16/2019
8/11/2019	- 8/24/2019	8/16/2019	8/20/2019	8/23/2019	8/26/2019	8/30/2019
8/25/2019	- 9/07/2019	9/03/2019	9/05/2019	9/06/2019	9/09/2019	9/13/2019
9/08/2019	- 9/21/2019	9/17/2019	9/19/2019	9/20/2019	9/23/2019	9/27/2019
9/22/2019	- 10/05/2019	10/01/2019	10/03/2018	10/04/2019	10/07/2019	10/11/2019
10/06/2019	- 10/19/2019	10/15/2019	10/17/2019	10/18/2019	10/21/2019	10/25/2019
10/20/2019	- 11/02/2019	10/29/2019	10/31/2019	11/01/2019	11/04/2019	11/08/2019
11/03/2019	- 11/16/2019	11/12/2019	11/14/2019	11/15/2019	11/18/2019	11/22/2019
11/17/2019	- 11/30/2019	11/21/2019	11/26/2019	11/27/2019	12/02/2019	12/06/2019
12/01/2019	- 12/14/2019	12/10/2019	12/12/2019	12/13/2019	12/16/2019	12/20/2019
12/15/2019	- 12/28/2019	12/18/2019	12/20/2019	12/19/2019	12/20/2019	1/03/2020
12/29/2019	- 1/11/2020	1/07/2020	1/09/2020	1/10/2020	1/13/2020	1/17/2020

*Includes Payment Requests for Biweekly Staff, Biweekly Temps and Special Pay forms