

This is an example, hard copy of an agreement that is part of the on-line [study abroad] application or the undergraduate travel registry. It is provided for review purposes only, applicable to only to undergraduates traveling to a country currently under a U.S. Department of State Travel Advisory Level 3, Level 4 and/or a Centers for Disease Control and Prevention Health Travel Notice Warning Level Three: Avoid Nonessential Travel. If the traveler is under 18 at the time of the trip, please contact the OGSS for a version that requires a parent or guardian's authorization

Note: Northwestern undergraduates (F-1 or J-1 visa holders) who are returning to their home countries under a Travel Advisory Level 3 or 4 for university-sponsored experiences are exempt from the Travel Permission process, and are not required to sign or submit this release.

Student Traveler's Name: _____

Student email address: _____

NU School: _____

Travel Dates: _____

Destination(s): _____

Partner or Host Institution or Organization: _____

In connection with my trip to the above-referenced destination(s):

- 1) In compliance with Northwestern University's Undergraduate International Travel Policy, available at <http://www.northwestern.edu/global-safety-security/travel-policies/undergraduates/international-travel-policy.html>, I have carefully identified, reviewed and considered the risks of travel to my destination(s), including reading the U.S. Department of State ("DOS") Travel Advisories Level 3 ("TA 3") or Level 4 ("TA 4"), available at <https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html> and/or the applicable U.S. Centers for Disease Control and Prevention Travel Health Notice Warning Level Three: Avoid Nonessential Travel ("CDC Warning"), available at <http://wwwnc.cdc.gov/travel/notices>.
- 2) I acknowledge that I am voluntarily participating in the travel described above. I also acknowledge that my participation in this travel may expose me to significant risks, including but not limited to terrorism, war, disease, serious bodily injury or death, property damage, and other risks that may not be foreseeable. I acknowledge that the U.S. State Department has issued a TA 3, TA 4 or a CDC Warning. I understand that Northwestern University is not responsible for my safety and I assume full responsibility for all risks associated with my travel.

- 3) I understand it is my responsibility to review the health risks associated with my travel destination through the CDC's Travelers Health resource, available at <http://wwwnc.cdc.gov/travel/destinations/list.htm>, and to discuss required or recommended vaccinations with a travel health professional, if applicable.
- 4) I have submitted a complete travel permission application for my proposed program to the International Risk Assessment Committee and it has been allowed by the Provost, or I am participating in a program that has permission from the Provost. I acknowledge that the University retains the right to withdraw permission for any approved program at any time.
- 5) I will comply with any and all behavioral and/or travel requirements set forth by the International Risk Assessment Committee and/or the Director of the Office of Global Safety and Security and/or the trip leader/sponsor, program director or coordinator on site. I understand that my failure to comply with any such requirements may result in my immediate dismissal from the program, additional sanctions upon return to Northwestern University up to and including exclusion from the University, and withdrawal of funding or financial aid for expenses in connection with my program.
- 6) I know that I am not required to travel to my destination(s).
- 7) I know conditions in my destination(s) may change rapidly and I will stay informed of current events on a frequent, at least daily, basis by obtaining updated security and health information from and enrolling in, the U.S. DOS's Smart Traveler Enrollment Program (STEP) at <https://step.state.gov/step/>, which also accepts enrollment for non-U.S. citizens. I also understand that non-U.S. citizens are also strongly encouraged, if possible, to register with one's home country Embassy or Consulate and get updated information from the U.S. and home country embassies or consulates, as well as the DOS and CDC websites.
- 8) I know that because conditions in my destination(s) may change rapidly, I may be required to leave my destination before completing my proposed program. I understand that in such an instance I may not receive academic credit or a refund of tuition or any other fees paid for the program and that I may incur additional personal and/or travel expenses.
- 9) I understand that all Northwestern students are required to obtain Northwestern's international health insurance plan for the period of time they are abroad, regardless of any other coverage they might have from their parents, Northwestern, or the party sponsoring their travel (<http://www.northwestern.edu/global-safety-security/health-safety/travel-health/geoblue-global-health-insurance/geoblue-for-students.html>) unless conditions for an exemption apply (<http://www.northwestern.edu/studyabroad/guide/health-and-safety/health/study-abroad-health-insurance.html>).
- 10) I further understand that all undergraduates traveling to a location under a TA 3, TA 4 or CDC Warning participating in a non-credit international experience are also required to register with Northwestern's International Travel Registry maintained by the Office of Global Safety and Security. I agree to comply with all of these requirements.

- 11) I understand that all students studying abroad for credit at Northwestern also must adhere to Northwestern rules and regulations, as explained in the Northwestern University Student Handbook at <http://www.northwestern.edu/student-conduct/student-code-of-conduct/prohibited-restricted-conduct/index.html>. I understand that if I am dismissed from the program for violation of any applicable rules, I will not receive academic credit or a refund of tuition or any other fees or expenses paid for the program and that I may incur additional personal and/or travel expenses. In addition, students traveling abroad who violate Northwestern rules and regulations may be subject to further disciplinary action upon returning to Northwestern.
- 12) If I travel away from the destination described above, I will inform the Office of Global Safety and Security at Northwestern University of such travels, including dates away from my original destination, mode of transportation, destination(s), cell phone or other emergency contact information, and date of return to my original destination.
- 13) **WAIVER AND RELEASE OF CLAIMS.** I hereby release, waive, discharge and covenant not to sue Northwestern University, its trustees, officers, agents or employees (hereinafter referred to as "releasees") from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or relating to any loss, damage or injury, including death, that may be sustained by me, or to any property belonging to me, in connection with travel and/or study at the destination(s) described above. I voluntarily assume full responsibility for any risks of loss, property damage or personal injury, including death, that may be sustained by me, or any loss or damage to property owned by me, as a result of my traveling to the destination(s) described above. I further hereby agree to defend, indemnify and save and hold harmless the releasees and each of them, from any loss, liability, damage or costs they may incur as a result of my travels. It is my express intent that this Release shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representatives, if I am deceased, and shall be deemed as a Release, Waiver, Discharge and Covenant Not to Sue the above named releasees.

TRAVELER'S SIGNATURE	DATE
IF TRAVELER UNDER AGE 18, PARENT/GUARDIAN SIGNATURE	DATE

The primary unit sponsoring the trip should collect completed forms (scanned copies are permissible) and then share copies with the Office of Global Safety and Security (OGSS). Those traveling independent of a group or sponsored program (such as an Undergraduate Research Grant recipient) can submit their release directly to OGSS at globalsafety@northwestern.edu.

Updated July 7, 2016: BB
 Updated August 1 and 8, 2016 (formatting only): BEO
 Updated December 16, 2016: JAF
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