O&M TECHNICIANS & SUPERVISORS

ASSETS: VIEW ASSET DETAIL

Provides guidance on the information available in an individual asset record in FC Mobile (OTG).

GETTING STARTED

This guide begins from the Assets screen. For more information on navigating to the Assets screen, refer to the Assets: Locate and Search All Assets job aid.

DIRECTIONS:

1. From the Asset queue:
   1. Tap on the desired Asset.

2. Upon clicking, the Asset Detail screen will open.
DIRECTIONS:

3. On the **Asset Detail** tab, the following information is stored:

   3a. Asset Name
   3b. Location
   3c. Status
   3d. In Service Date
   3e. Bar Code (i.e. Asset Tag#)
   3f. Last Modified

4. The **Tasks** tab contains a list of all currently active Work Tasks for which the selected Asset is also associated. Here you can view Work Task information, including:

   4a. Work Task Number
   4b. Status
   4c. Due Date
   4d. Description