O&M TECHNICIANS & SUPERVISORS
WORK TASKS: RESUME AN ON HOLD WORK TASK

Provides guidance on resuming a work task which has been placed On Hold in FC Mobile (OTG)

▼ GETTING STARTED

This guide begins from the Tasks screen. For more information on navigating to Tasks refer to Search My Tasks (p.9).

DIRECTIONS:

1 From My Tasks:

   1 Tap on the filter dropdown menu.

2 Upon tapping, the Filter Tasks dropdown menu will appear.

   2 Tap on the Hold Tasks option.
**DIRECTIONS:**

1. Select a Work Task.
2. Tap on the Actions dropdown menu.
3. Tap on the Resume Task option.

Upon tapping, the Task Queue will populate with Work Tasks placed On Hold:

Upon tapping, the Work Task status will update to Active:

View Work Task status changed to Active.