

Northwestern University  
Minutes of the Faculty Senate Meeting  
Library Forum Room - Evanston, Wieboldt 421 - Chicago  
April 4, 2012

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Paul Arntson, Chair of the Faculty Senate, called the meeting to order at 5:10pm, but due to technical difficulties with the videoconferencing system, the meeting began at 5:20pm. There were 44 of 85 members in attendance, with 27 attendees in Evanston, 12 in Chicago and 5 via videoconferencing. The attendance quorum of fifty-one percent was met.

**1. Welcome by Paul Arntson, Chair of the Faculty Senate**

Paul Arntson welcomed everyone and introduced the speaker, Dr. Philip Greenland, Harry W Dingman Professor in the Department of Preventive Medicine at the Feinberg School of Medicine, and Director of NUCATS (Northwestern University Clinical and Translational Sciences Institute).

**2. Dr. Phillip Greenland - Issue of Unacceptable Authorship**

Dr. Phillip Greenland presented issues surrounding honorary authorship, the practice in which individuals are listed as co-authors even when they have had little or nothing to do with the work involved in publishing original research reports. This is commonly done by senior professionals, such as professors, department chairs, research mentors, grant recipients, etc. who oversee or are involved in projects or research related to undergraduates, postdoctoral fellows, junior faculty, etc. A policy regarding responsible authorship does exist at Northwestern University but is not easily accessible and does not make a strong enough statement or strongly defines what is, and is not, acceptable practice. There is a great receptivity from the Office of Research Integrity to change the guidelines at NU, so Dr. Greenland challenged the Faculty Senate to pursue this initiative.

Senators discussed the matter, sharing experiences, and making comments and suggestions. What became apparent as a result of the conversation is that this issue affects all schools and departments and action must be taken to ensure that any new policy instituted is all-inclusive. The Faculty Senate has charged the Research Affairs Committee to pursue this matter further and to work with Dr. Greenland and the administration. The committee was asked to be prepared to give an update at the June 6, 2012 Faculty Senate meeting.

**3. Approval of the minutes of the February 1, 2012 Faculty Senate Meeting**

The minutes of the February 1, 2012 Faculty Senate Meeting were approved unanimously as is, pending additional changes, if any, be sent to Diana Snyder, Faculty Senate Administrative Coordinator.

**4. NEO resolution**

Paul Arntson asked Senators to review the resolution set forth by the Executive Council of the Northwestern Emeriti Organization, which makes a request to the Provost to form an ad hoc committee

on engaging Emeritus Faculty in university life. This constitutes a first reading of the document, which will be voted on at a later date.

## **5. Committee Reports**

Paul Arntson asked each Chair to give a committee report.

**Benefits:** Chair Jerilyn Logemann reported that at the next Benefits committee meeting, which will be in April, committee members plan to discuss faculty raises and the philosophy behind how they are determined. They will also investigate why the faculty body is not considered, or treated as, the strongest resource of the university. Chair Logemann asked Senators to email her any thoughts, comments, questions, or suggestions related to these discussion topics or others. One Senator suggested looking into the current 4.3% tuition increase and how/if this might affect faculty salary increases. Another Senator asked if, in light of the recent insurance benefits premium increase and tuition benefits remaining flat at 40%, the Benefits committee would calculate the net loss in benefits. Someone also asked if the Benefits committee would press the administration for a salary regression analysis. The committee was also asked to look into faculty development funds, which have been frozen in some schools.

**Budget:** No report at this time.

**Cause:** On behalf of Chair Robert Wallace, Laurie Zoloth reported that there are no new cases at this time.

**Educational Affairs:** Chair Sara Broaders reported that the Educational Affairs committee has met several times this year and have been discussing a couple of issues, including on-line instruction, and questions about graduate students involved in teaching and conflicts with how that goes with their research training and how that could also benefit them educationally. Paul Arntson also asked the committee to investigate whether the faculty has any authority to approve adjunct teaching, and to what extent.

**Faculty Rights and Responsibilities:** In Chair Wesley Burghardt's absence, Paul Arntson reported that the Faculty Rights and Responsibilities committee is working on several items including, developing criteria for recruiting new individuals who are going to be emeriti professors and are going to be ombudspersons. The committee is also working with the Faculty Appeals Panel to solidify membership processes related to terms, recruitment, selection, and exiting.

**Governance:** Chair Paul Arntson presented the senate rule changes and proposed amendments and additions to the University Assembly's bylaws, which are listed below. For voting purposes, this constitutes a first reading and a vote will be taken at the May 2, 2012 Faculty Senate meeting.

The "Senate rule changes" state the following:

*Senate Rule #5*

*The Benefits Standing Committee shall include at least one representative of the Northwestern Emeriti Organization who will be a voting member of the committee. The representative will be selected each year by the Executive Council of the Northwestern Emeriti Organization as well as an alternate when the regular representative is unable to attend the committee's meetings.*

*Article II: Membership*

*Section #8*

*The Faculty Senate shall include a representative of the Northwestern Emeriti Organization who shall be a non-voting member of the Faculty Senate. The representative will be selected each year by the Executive Council of the Northwestern Emeriti Organization as well as an alternate when the regular representative is unable to attend the Senate's meetings. The Northwestern Emeriti Organization representative shall also be a non-voting member of the University Faculty Assembly.*

The proposed amendments and additions to the University Assembly's bylaws are as follows:

*The below proposed amendment replaces the first four sentences of Article V: Meetings, Section 3.*

*Article V: Meetings*

*Section 3: There is no required quorum for the Faculty Assembly to meet. Without a quorum, the Assembly can approve minutes and motions to adjourn, and pass resolutions and recommendations to be considered by the Faculty Senate. However, a quorum of 10% of the membership is necessary to pass resolutions to be sent directly to the Board of Trustees or to supersede actions taken by the Faculty Senate. Only members present at the time of the vote are eligible to vote on any motion or resolution.*

*The below proposed addition adds a non-voting member from the Northwestern Emeriti Organization to the University Assembly.*

*Article II: Membership*

*Section 2: The University Assembly shall include a representative of the Northwestern Emeriti Organization who shall be a non-voting member of the Assembly. The representative will be selected each year by the Executive Council of the Northwestern Emeriti Organization as well as an alternate when the regular representative is unable to attend the Assembly's meetings. The Northwestern Emeriti Organization representative shall also be a non-voting member of the Faculty Senate.*

**Research Affairs:** Chair Demetrios Kyriacou and Research Affairs committee members will continue to work with Dr. Phillip Greenland and the administration to develop a more robust policy regarding responsible authorship. The committee will give an update at the June 6, 2012 Faculty Senate meeting.

**Secure Faculty Survey:** No report at this time.

**Social Responsibility:** In Chair Joshua Hauser's absence, Mary Pattillo reported that the Social Responsibility committee continues to focus their attention on the living wages resolution that was passed last year, and working with the administration to move forward with the initiative.

#### **6. Faculty Senate Meeting: May 2, 2012**

The Board of Trustees Chairman William Osborn has agreed to attend the May 2, 2012 Faculty Senate meeting to discuss topics that are important to the faculty. Senators discussed, in great detail, potential items to include in the list of discussion topics. Paul Arntson asked Senators to send their top three preferred topics to Diana Snyder, the Faculty Senate Administrative Coordinator, and she will compile an all-inclusive list for final review and approval.

#### **7. Standing Committee Chairs for FY2012-2013**

Paul Arntson reminded Senators that each Standing Committee needs to propose a chair for FY2012-13 by the May 2, 2012 meeting.

#### **8. Chair-elect for FY2012-2013**

Paul Arntson reminded Senators that they need to send in nominations and self-nominations for Chair-elect for FY2012-2013 by the last Wednesday of April. Diana Snyder, the Faculty Senate Administrative Coordinator, will be collecting this information via email.

#### **9. University Faculty Assembly Meeting: May 14, 2012**

Senators discussed the importance of the upcoming University Faculty Assembly meeting scheduled for May 14, 2012. Chair Paul Arntson, Vice Chair Babette Sanders, and other members of the Faculty Executive committee will meet with the administration on April 18, 2012 to discuss the agenda for the Assembly Meeting. When the agenda is finalized, a series of email reminders will go out to the entire faculty body to encourage everyone to attend.

#### **10. Faculty Handbook Update**

Paul Arntson reported that there are still several concerns with the currently proposed revisions to the Faculty Handbook that need to be discussed further. Handbook Committee members, the administration, and the Office of General Counsel will meet to finalize the remaining issues. Additionally, the Faculty Senate was asked to develop a procedure for revising the Faculty Handbook in the future.

#### **11. Adjournment**

The meeting was adjourned at 6:51 pm.