

## 2019-2020 Year-End Committee Report

<b>Committee:</b>	Budget and Planning
<b>Charge:</b>	The Budget and Planning Committee collaborates with administrative offices to ensure that budget and planning for the University are aligned with academic values and faculty interests. The charge for the 2019-2020 academic year was to develop specific actions and steps to increase the Senate's role in the University's budget and planning process.
<b>Chair:</b>	Robert Hariman
<b># of Meetings:</b>	Several, all on email

### **Completed Business and/or Accomplishments**

The committee developed in conjunction with the University administration (VP Finance and Provost's offices), a joint proposal for greater involvement of faculty in University budgetary planning. The proposed policy was approved by the administration in March and by the Senate on April 15, 2020.

The text of the proposal is attached.

### **Unfinished/Continuing Business**

Implementation was to begin in the Spring 2020 term but was delayed because of the Covid-19 crisis.

Implementation needs to begin in the Fall 2020 term.

**New Business for Next Year**

None known.

## Proposal for Faculty Senate Engagement in University Resource Planning Process

Draft 3.11.20b

### Overview

In the spirit of shared governance, the Faculty Senate and central administration seek to meaningfully increase faculty engagement in the University's annual resource planning process, which drives the development of the University annual budget and long-term financial planning. (More information on the process can be found here: <https://www.northwestern.edu/budget/resource-planning/index.html>). Several touch points for faculty engagement are proposed throughout the year in order for faculty to have input into the process, as well as to hear updates along the way. The following is proposed as a pilot for the 2020-2021 academic year (fiscal year 2021). Informal engagement and planning will continue during 2019-2020 (fiscal year 2020).

### Proposal

**November/December:** Representative from the Faculty Senate Budget and Planning Committee attends a meeting of the Resource Planning Workgroup (RPW). The role of the RPW is to synthesize school/unit strategies, financial plans, and resource requests. It recommends to the President and Provost a set of operating and capital resource allocations for endorsement. The group includes:

- Office of the Provost designee
- Office of Budget and Planning designee
- Organizational Strategy and Change designee
- Office of Administration and Planning designee

Meeting with this group will give the Faculty Senate representative an opportunity to communicate priority funding needs for faculty, which the RPW will use to inform funding recommendations in winter quarter.

Members of the RPW will also meet quarterly during the academic year with the Senate standing committee on budget and planning.

**January:** As has been done recently, the Senior Vice President for Business and Finance joins the Provost at the January meeting of the Faculty Senate to give an update on the overall financial position prospects of the University.

**May/June:** a representative from the Faculty Senate Budget and Planning Committee meets again with members of the Resource Planning Workgroup, who will preview preliminary recommendations regarding funding decisions. The formal University annual budget is approved by the Board of Trustees in their mid-June meeting.

In addition to the greater collaboration between the Resource Planning Workgroup and the Faculty Senate Budget and Planning Committee, the administration agrees to continuing the strategic placement of faculty on committees or ad hoc committees, as agreed on with the Senate leadership. This commitment will be reflected on the forthcoming committee intake and review process that is currently under development.