

2026–2027 Verification Worksheet (Independent Student)

Your 2026–2027 Free Application for Federal Student Aid (FAFSA) was selected for a review process called verification. Before awarding federal student aid, we are required to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need correction.

You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the Evanston Office of Graduate Financial Aid, Rebecca Crown Center, East Tower, 1st Floor, 633 Clark Street, Suite 1603, Evanston, IL 60208 (847)491-8950 FAX (847)491-5969 We may ask for additional information. If you have questions, contact gradfinaid@northwestern.edu as soon as possible so that your financial aid will not be delayed.

A. Student's Information

Last Name	First Name	M.I.	Student ID Number
Street Address (include apt. no.)			Date of Birth
City	State	Zip Code	Email Address
Home Phone Number (include area code)			Alternate or Cell Phone Number

B. Number of Household Members and Number in College

List below the people in your household including:

- Yourself.
- Your spouse if you are married.
- Your children, if you will provide more than half of their support from July 1, 2026 through June 30, 2027 even if they do not live with you.
- Other people who now live with you if you and/or your spouse provide more than half of their support and will continue to provide more than half of their support through June 30, 2027.

Include (in the space below) the information for any household member who is or will be enrolled at least half time, in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2026 and June 30, 2027.

If more space is needed, attach a separate page with your name and student ID number at the top.

Full Name	Age	Relationship	Name of College	Will be Enrolled at Least Half Time
<i>Marty Jones(example)</i>	<i>28</i>	<i>Wife</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>		

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Student's Name: _____ ID#: _____

C. Student's Income Information to Be Verified

1. Tax Return Filers—Important Note: If you and your spouse filed separate 2024 IRS tax returns or had a change in marital status after December 31, 2024, please contact gradfinaid@northwestern.edu before completing this section.

Complete this section if you and your spouse filed or will file a 2024 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov. In most cases, no further documentation is needed to verify 2024 income information that was transferred into your FAFSA using the IRS DRT if that information was not changed by the FAFSA filer.*

Check the box that applies:

- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my 2024 IRS income tax information into my FAFSA.
- I, the student, have not yet used the IRS Data Retrieval Tool, but I will use the tool to transfer my 2024 IRS income information into my FAFSA.
- I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web. I will instead submit my **2024 IRS tax return transcript(s)**—not photocopies of the income tax return.

• **Get Transcript by MAIL** – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.

• **Get Transcript ONLINE** – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript ONLINE." Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.

• **Automated Telephone Request** – 1-800-908-9946 Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.

• **Paper Request Form** – IRS Form 4506T-EZ or IRS Form 4506-T The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

If the student and spouse filed separate 2024 IRS income tax returns, the IRS DRT cannot be used and the **2024 IRS Tax Return Transcript(s)** must be provided for each.

- Check here if your 2024 IRS tax return transcript(s) are attached to this worksheet.
- Check here if your 2024 IRS tax return transcript(s) will be submitted later. Verification cannot be completed until we have received the 2024 IRS tax return transcript(s).

2. Individuals Granted a Filing Extension by the IRS

An individual who is required to file a 2024 IRS income tax return and has been granted a filing extension by the IRS, must provide:

- A copy of the IRS's approval of an extension beyond the automatic six-month extension for tax year 2024;
- Verification of Non-filing Letter (confirmation that the tax return has not yet been filed) from the IRS or other relevant tax authority dated on or after October 1, 2025;
- A copy of IRS Form W-2 for each source of employment income received or an equivalent document for tax year 2024 and,
- If self-employed, a signed statement certifying the amount of the individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2024.

Student's Name: _____ ID#: _____

D. Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student's Signature (Required)

Date

Spouse's Signature (Optional)

Date

Submit this worksheet to:

*Evanston Office of Graduate Financial Aid
Northwestern University
Rebecca Crown Center, East Tower, 1st Floor
633 Clark Street, Suite 1603
Evanston, IL 60208
gradfinaid@northwestern.edu*

Do not mail this worksheet to the U.S. Department of Education.

You should make a copy of this worksheet for your records.