



## IN-PERSON TRAINING CALENDAR 2026

In-Person Training Type	Training Cadence	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>IMPORTANT DATES (2026)</b>				Spring Break			Graduation / Student Move Out / Steam Shut Down		Last Month of Fiscal Year	Student Move In / Football	Football	Thanksgiving Holiday / Football	Holiday Season / Winter Recess
Confined Space Classroom	Every 3 Years	4 HOURS				4 HOURS						4 HOURS	
Confined Space Rescue - (Evanston Campus)	Every 3 Years		2 HOURS			2 HOURS							
Hazard Communication Coordinator & Hazardous Waste Coordinator	Annually	1 HOUR					1 HOUR						
Asbestos Awareness for Maintenance & Custodial Staff	Annually		2 HOUR					2 HOUR					2 HOUR
Respirator Training & Fit Testing	Annually		1 HOUR					1 HOUR					
Powered Pallet Jack Hands-On Evaluation	Every 3 Years				1 HOUR								1 HOUR
Fall Protection - Authorized Person	Every 3 Years			4 HOURS				4 HOURS					
Fall Protection - Competent Person	Every 3 Years			2 HOURS				2 HOURS					
Hearing Conservation Program	Annually				1 HOUR						1 HOUR		
Authorized Lockout/Tagout	Upon Hire				1 HOUR							1 HOUR	
Mobile Elevated Work Platforms	Every 3 Years									4-6 HOURS	4-6 HOURS		
Forklift Operator Classroom	Upon Hire									4-5 HOURS	4-5 HOURS		
Forklift Operator Hands-On Evaluation	Every 3 Years									1 HOUR	1 HOUR		
Hands On Fire Extinguisher	Upon Hire					1 HOUR						1 HOUR	

**Approximately 60 days in advance, Environmental Health and Safety (EHS) will initiate planning activities and notify the appropriate schools and units. Approximately 30 days in advance, schools and units must provide EHS with a list of attendees.**