Reporting

There are three systems that flow into and report on the endowment:

- CATracks is the donor management system. All gifts are recorded here and interfaced automatically into NU Financials overnight.
- NUFinancials houses financial data relating to revenues, expenses, and cash balances for gifts.
- Fundriver is the endowment management system. It uses information from NUFinancials to manage and report on specific endowment processes such as distributions and market value.

If you are looking for historical documentation or details on a fund, endowed or expendable, please reach out to Gift Acceptance and Fund Management. This team will provide information on spending restrictions and can advise on whether a proposed use aligns with donor intent.

Common Reports

CATracks

CATracks reporting is available in the Cognos reporting tool. Training is required for access because users build ad hoc reporting based on types of information available in the query type. There are three queries: Entity-based, Giving-based, and Proposal-based queries.

NUFinancials

NUFinancials reporting is available in the Cognos reporting tool. Reports have transaction details and some include hyperlinks to journals for further details when viewed in supportable formats. Users will be able to search through a combination of fund, department, project, account, and time period.

- *GL005* reports budgets vs. actuals in a summarized format.
- *GL008* pulls revenue and expense activity related to criteria searched by the user, e.g. project id.
- *GL062* summarizes actuals and budgets for principal and spending and identifies cash availability.

Fundriver

Fundriver has a user knowledgebase that houses job aids specific to using and interpreting Fundriver reporting. Most Fundriver reports will only pull one fund per report. Please note the Fundriver reporting schedule is approximately one month later than the general ledger calendar. Common reports include:

- *Account Summary Stewardship Report by Fund* breaks out the transactional history of an individual fund based on the timeframe determined by the user.
- *Fund Statement* summarizes the transactional history of an individual fund based on the timeframe determined by the user.
- *Distribution Rule Worksheet* will pull all distribution rules for funds that the user has access to.