

# Clery Act

## Campus Security Authority (CSA)

### Quick Reference Guide

#### What is the Clery Act?

The Jeanne Clery Campus Safety Act requires every school to disclose statistics of certain categories of crime, arrest and referrals that happen on or very near campus. If a crime is determined to represent a threat to the larger campus community, a timely warning alert is sent to all campus affiliates.

The intent of The Clery Act is to encourage the reporting and collection of accurate campus crime data and to promote crime awareness and enhance campus safety.

#### What is a CSA?

The Clery Act identifies certain categories of students, University employees, and contractors (e.g., contract security guards) as Campus Security Authorities (CSAs) who are federally mandated to report Clery Act crimes that are reported to them, or that they witness while fulfilling their official responsibilities. CSAs are not investigators and must report only what was reported to them or what they witnessed firsthand.

#### What are Clery Crimes?

Clery Crimes are counted if the offense occurs on, or very near campus property. If an off-campus event is in a place owned or controlled by university sponsored travel, that location may also count towards Clery reportable crime geography.

Clery crimes include:

Murder, manslaughter, sexual assault (inclusive of rape, fondling, statutory rape and incest), robbery, aggravated assault (including drugging), burglary, motor vehicle theft (including scooters and any self-propelled devices), dating and domestic violence, stalking, hazing and arson. We also include in our statistics any liquor, drug, or weapons arrests as well as liquor, drug, or weapons referrals.

#### How do I report?

If you have firsthand knowledge that a crime is reported to Northwestern University Police Department (NUPD), no additional reporting is needed to meet your CSA reporting obligations. If you are uncertain or know that a crime has NOT been reported to NUPD, then you should use the Community Concerns Report and indicate that you are reporting in your capacity as a CSA.

Reports can be made using the Community Concerns Report (QR Code)

More information is available at [northwestern.edu/compliance/clery-act-compliance/](https://northwestern.edu/compliance/clery-act-compliance/)

Any questions or inquiries can be sent to [clerycoordinator@northwestern.edu](mailto:clerycoordinator@northwestern.edu)

