

Leticia Domingo

Leticia.domingo@gmail.com | 303-555-6765
Evanston, IL | Boulder, CO

Education

Northwestern University, Evanston, IL

June 2025

Bachelor of Science in *Education and Social Policy*

Concentration in *Social Policy* | Minor in *Psychology*; GPA: 3.48/4.00

Work Experience

BRicK LLC, *Project Manager Intern*, Chicago, IL

June 2024-Aug. 2024

- Advised the Attorney General on how to award affordable housing grants to 70 recipients
- Collaborated with a team of 4 to plan a conference on suburban poverty for 25 Chicago organizations
- Created and presented 10 recommendations for housing policy initiatives in Kansas City, MO

Northwestern University Settlement House, *Intern at Office of External Affairs*, Chicago, IL

June 2023-Aug. 2023

- Designed and created the content for the volunteer section of the organization's new website (www.northwesternsettlement.org/)
- Produced 3 newsletters for donors and board members, reaching over 300 individuals
- Volunteered at the food pantry once a week for 200+ clients and in a Head Start classroom twice a month

Northwestern University, *Intern at Center for Forced Migration Studies*, Evanston, IL

Oct. 2022 -Dec. 2022

- Conducted 20+ literature reviews on the relationship between health information technologies and low-literacy populations
- Wrote memos on the United Nations Refugee Agency's Dialogue of refugees' protection challenges
- Partnered with central administration to develop a crowd-sourced map of the living conditions of refugees across the world

Illinois Public Health Institute, *Intern at Illinois Alliance to Prevent Obesity*, Chicago, IL

June 2022-Sept. 2022

- Published comprehensive policy briefs for key stakeholders on critical issues related to obesity, including access to nutritious foods, the impact of food marketing on children, and community health initiatives aimed at promoting physical activity
- Drafted and sent letters to state government representatives to encourage obesity prevention legislation
- Analyzed research and created a newsletter on the benefits of breastfeeding, circulated to 35+ organizations
- Presented to health advocacy groups on the consequences of sugar-loaded drinks

Leadership Experience

GlobeMed, *Co-Director, Global HealthU Co-Chair*, Evanston, IL

Jan. 2022-Present

- Facilitate a 30-minute weekly lecture on a global health issue for a group of 30 students
- Plan 8 activities and events that create awareness of global health
- Manage meetings each week to maintain order and productivity in the group

Sheil Catholic Center, *Treasurer, Student Advisory Board*, Evanston, IL

Jan. 2022-Present

- Create and monitor \$9000 budget for club programs including fundraising, mission trips, and community gatherings
- Oversee Sheil Student Organization Finance Office account and maintain the ledger
- Organize and budget for major events such as Alternate Student Break trip to Nicaragua with Fabretto Children's Organization (March 2023), Sheil Formal (Spring 2023), and Spring Retreat (Spring 2024)

Center for Civic Engagement, *Outreach and AMPED Fellow*, Evanston, IL

Sept. 2021-Dec. 2022

- Created outreach materials and presentations to the university community about civic engagement opportunities
- Launched the Arts and Music Programs for Education in Detention Centers and provided instruction to 9 high-school-age teens for 10 consecutive weeks
- Facilitated discussion among the 8 other mentors about civic engagement

Volunteer Experience

Christopher House, *Student Assistant*, Chicago, IL

Jan. 2022-Present

- Engage children in groups up to 12 in structured physical activities and games during recess to promote healthy habits
- Tutor 3-4 children ages 10-12 in reading and math twice a week in after school program

Community Servings, *Alternative Student Break Participant*, Boston, MA

March 2023

- Prepared 400+ tailored meals under strict nutrition and health guidelines for senior citizens
- Delivered meals and socialized with homebound meal delivery clients

Catholic Charities of Atlanta Refugee Services, *Alternative Student Break Participant*, Atlanta, GA

March 2022

- Tutored in a 3-hour after-school program for 50 child refugees in subjects such as writing and science
- Strengthened the children's life skills such as discipline and open-mindedness through lessons and social activities

Skills

Language: Fluent Spanish

Computer: Microsoft Word, PowerPoint, Excel, Google Suite, Adobe Photoshop