

## Caleb Jones

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*Campus Address:*  
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4295 West 8th Street  
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### EDUCATION

**Northwestern University**, Evanston, Illinois

Bachelor of Arts in **Psychology**, Anticipated June 2028

*Cumulative GPA: 3.20/4.00*

*Honors:* Alpha Lambda Delta National Honor Society, Dean's List (2 of 3 quarters)

*Relevant Coursework:* Macroeconomics, Public Speaking, Organizational Effectiveness

**North Canton High School**, Canton, Massachusetts, May 2024

### LEADERSHIP EXPERIENCE

**Northwestern University Office of Admissions**, Evanston, Illinois

**Tour Guide**, June 2025 – Present

- Represent Northwestern University to groups of 15+ prospective students and families.
- Address inquiries and concerns from families and prospective students based on personal experience and university knowledge.

**Canton Middle School**, Canton, Massachusetts

**Tutor**, March 2022 – June 2023

- Provided individualized tutoring to students in grades 6-8.
- Assessed educational needs of students and tailored homework assignments accordingly.
- Met quarterly with lead teachers to discuss recommended curriculum and shared student concerns.

**North Canton High School Swim Team**, Canton, Massachusetts

**Captain**, Sept. 2023 – March 2024

- Coordinated and led practice for 24 swim team members to enhance team performance.
- Led goal setting activities to improve stroke skill and decrease speed times.
- Organized weekly team breakfasts and 15+ events throughout season to promote team bonding.

### WORK EXPERIENCE

**Nobles Day Camp**, Dedham, Massachusetts

**Lifeguard and Swim Instructor**, June 2022 – Aug. 2022; June 2023 – Aug. 2023

- Supervised 8 lifeguards to ensure the safety and instruction of approximately 100 children.
- Designed and implemented swimming program for children with developmental disabilities.
- Coordinated staff training program to ensure high level of swim instruction for students.

**Paddington Family Restaurant**, Brookline, Massachusetts

**Host**, June 2020 – Aug. 2020; June 2021 – Aug. 2021

- Maintained seating arrangement of restaurant to satisfy both customers and staff.
- Responded to customer questions, managed customer complaints, and consulted with management.
- Planned, promoted, and executed 5 major events at the restaurant to attract new customers; directed 3 junior staff members throughout each event.

### ACTIVITIES

**Dance Marathon, Participant**, Evanston, Illinois, March 2025

**Lutheran General Hospital, Volunteer**, Canton, Massachusetts, Sept. 2022 – May 2023

### SKILLS

**Computer:** Proficient in Microsoft Excel and PowerPoint

**Language:** Proficient in Spanish