

Request Form

Bar Codes and Request for Mail Services Forms

Auxiliary Services

Name: _____

School/Dept: _____

Daytime Phone: _____

Room/Building: _____

Campus Mail Code: _____ Evanston Campus Chicago Campus

Email address: _____

What are you requesting? (You may check both options.) Bar Codes Request for Mail Services Forms

Chart String:

Fund	Dept ID	Project	Activity	Program	Account
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Questions?

Evanston Campus: Contact Sherry Spencer at 1-7227 or s-spencer@northwestern.edu

Chicago Campus: Contact Tania Taylor at 3-9162 or cbps-nwuniversity@cbps.canon.com