

**Northwestern University  
Department of Athletics and Recreation**

**Recruiting/Scouting Service Approval Form - MBB/WBB/MFB**

Athletic Compliance Office

COACH: This form must be approved by the Compliance office before recruiting/scouting service subscription fees can be paid by the business office.

\_\_\_\_\_  
**Recruiting Service**

\_\_\_\_\_  
**Sport**

\_\_\_\_\_  
**Website URL (if applicable)**

\_\_\_\_\_  
**Subscription Rate and Terms (e.g. \$200/month, 5 months)**

In accordance with NCAA Bylaw 13.14.3, in basketball and football, an institution may subscribe to a recruiting/scouting service involving prospects, provided the institution does not purchase more than one annual subscription to the service and the service:

- (a) Is made available to all institutions desiring to subscribe and at the same fee rate for all subscribers;
- (b) Publicly identifies all applicable fees/rates;  
**Publicly identify** means the service must at a minimum post the information on their website. If the service does not have a website, there should be some other type of official posting (e.g., an ad in a magazine/newspaper, an official flyer, not a letter sent to individual institutions).
- (c) Disseminates information (e.g., reports, profiles) about prospective student-athletes at least four times per calendar year;
- (d) Publicly identifies the geographical scope of the service (e.g., local, regional, national) and reflects broad-based coverage of the geographical area in the information it disseminates;
- (e) Provides individual analysis beyond demographic information or rankings for each prospect in the information it disseminates;
- (f) Provides access to samples or previews of the information it disseminates before purchase of a subscription; and
- (g) If the service provides video, video must be restricted to regularly scheduled (regular-season) high school, preparatory school, or two-year college contests and for which the institution made no prior arrangements for recording.
- (h) Has been approved by the NCAA pursuant to an annual approval process.  
*Services only providing video of prospects must conform to all of the above, except for subsections (c) and (e).*

**Period of Subscription: Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**Please explain how the coaching staff became aware of the recruiting service:**

\_\_\_\_\_  
**How does the coaching staff receive the recruiting service product (e.g., electronic, hard copy, verbal)?**

\_\_\_\_\_  
**How often is the information disseminated by the service (e.g., weekly updates, four times per year, etc.)?**

\_\_\_\_\_  
**Additional Notes/Comments:**

\_\_\_\_\_  
**Additional Documentation (attach, if available):** invoices, sample of report provided to coaching staff, etc.

By signing below, I affirm that I have read and I understand the applicable NCAA legislation regarding recruiting/scouting services. I understand that I may not subscribe to a recruiting/scouting service owned by an individual associated with a prospective student-athlete for the purposes of influencing such a prospect to attend Northwestern University and assert that this request is for legitimate recruiting/scouting purposes.

\_\_\_\_\_  
Head Coach's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
The above recruiting/scouting service subscription is permissible and may be purchased.

\_\_\_\_\_  
Athletic Compliance Office

\_\_\_\_\_  
Date