How to Find Pending Subcontract Vouchers

This query is used for 1) locating subcontract vouchers that are pending approval and 2) identifying the approver.

In the NUFinancials WorkCenter, under the Approvals tab, there is a Subaward Vouchers query.

Enter your Dept ID to see what's pending.
The person(s) listed under **User Name** is the current holder of the voucher.

Note: ASRSP subcontract team names may appear there for a brief time as staff process approvals.