Peer-Guided Study Group Facilitator

Description

Peer facilitators meet weekly with a small group of students to help them review and refine their understanding of key concepts in a particular course, collaboratively work through practice problems, and prepare effectively for quizzes and exams. The program runs in science, math, engineering, and social science courses. Read about the Study Group program [here](#).

Job Duties

The peer facilitator will:

• Facilitate a weekly two-hour study session (runs nine weeks, starting week 2)
• Attend a weekly one-hour facilitator-prep meeting with other Study Group facilitators (runs nine weeks, starting week 1)
• Record student attendance from their session
• Assist with marketing of the Peer-Guided Study Group program
• Help with student evaluation of the Peer-Guided Study Group program
• Enroll in the on-line Peer Facilitator course (winter and spring quarter), SESP 291 (new facilitators only)

Qualifications

The Peer Facilitator must:

• Be a Northwestern University undergraduate student
• In most cases, have a B+ or higher in the course they wish to facilitate for
• Have outstanding interpersonal skills
• Be committed to helping other Northwestern students succeed

Dates of Employment

The Peer Facilitator must commit to being a facilitator for the entire academic year (with exceptions for those students facilitating for courses that are offered only during one or two quarters). Please note that occasionally, groups do not fill, in which case we give facilitators the option of co-facilitating (at a prorated rate of pay).

Compensation

• The Peer Facilitator will receive a stipend at the end of each quarter.
• Students who are work-study eligible may elect to have their stipend put toward their work-study allotment (this is optional, not required).
• Students with or without work-study eligibility are welcome to apply.

For information, contact Borislava at borislava.miltcheva@northwestern.edu, 847-491-2731