

Peer Academic Coach

Description

Our peer academic coaches meet one-on-one with individual students as assigned to help them refine and enhance their academic strategies and work productively through any academic challenges they experience. [Read about the Academic Coaching program here.](#)

Job Duties

The peer academic coach will:

- Attend and participate in yearly coach training (up to a half day) in spring and fall orientation
- Meet with assigned students up to once a week, on a mutually agreed upon schedule, for coaching sessions.
- Submit check-in reports to Program Manager after each coaching meeting.
- Attend required group and one-on-one coach training meetings each quarter.
- Attend at least one ASLA professional development session in the fall quarter.
- Regularly check and respond to emails.
- Coach each student with professionalism and a commitment to the learning and well-being of the student.

Qualifications

The Peer Coach must:

- Be a Northwestern University undergraduate student.
- Be in good academic standing. Many students who have previously been on probation have made excellent peer leaders; we welcome your application regardless of your probation history. Peer leaders must be off probation while employed with ASLA.
- Be in good disciplinary standing with Northwestern University.
- Be committed to fostering learning environments where all students, no matter their backgrounds or personal characteristics, feel valued.
- Be committed to growing and improving as a peer leader over the year.
- Have outstanding interpersonal skills.
- Be committed to helping other Northwestern students succeed.

Dates of Employment

This position is a year-long commitment. The Peer Coach must commit to the role for the entire academic year. Demand for peer coaching is variable and unpredictable, so ASLA cannot guarantee the Peer Coach a certain number of hours.

Compensation

- The Peer Academic Coach will be paid an hourly rate. Coaches must track and report the hours they spend coaching (including training and professional development meetings); they will be paid biweekly.
- Students who are work-study eligible may elect to have their pay put toward their work-study allotment (this is optional, not required).
- Students with or without work-study eligibility are welcome to apply.

For more information, contact Shawn at shawn.bush@northwestern.edu, or 847-467-0148