



Office of Undergraduate Studies and Advising Weinberg College of Arts and Sciences

As you prepare to study abroad:

- **Formulating your goals**

Why are you interested in studying abroad, and what do you hope to achieve? Thinking these questions through is an important step in setting priorities and identifying study abroad programs that suit your needs and interests. Conversations with your departmental adviser(s) and your Weinberg Adviser in the Office of Undergraduate Studies may help you to clarify your goals. You can make an appointment to see your Weinberg Adviser by logging into <http://amp.weinberg.northwestern.edu> or calling 847-491-8916.

- **Researching your options**

The Study Abroad Office, www.northwestern.edu/studyabroad, is the place to turn for information and advice about the programs available to Northwestern students, details of how these programs are administered, and a link to the NU Study Abroad Application.

- **Seeking advice and support from your departmental adviser**

In order to be considered by the University Study Abroad Committee, your application must be signed by either the Director of Undergraduate Studies or your assigned department or program adviser in *all* declared majors or minors. This means, in effect, that you *must* declare a major prior to submitting a study abroad application. The only exception for this is for first-year students who are applying to study abroad during the summer before their second year. (Sophomores who are unable to declare their major before submitting the application should consult with their Weinberg Adviser.)

If you plan to make progress toward your major or minor requirements abroad, it is crucial that you come to an understanding with your department adviser as to what kinds of coursework would be appropriate. Even if you plan to take elective courses only, you should discuss the implication of your absence from campus. For example, will you have enough time to complete all your major requirements in the proper sequence by the normal graduation date? If you are interested in and eligible for departmental honors, when and how would you apply from abroad? Please note that your departmental adviser may make his/her support for your application contingent on your meeting certain conditions prior to leaving campus, such as improving your grades (especially if your GPA is below 2.5), satisfactorily completing courses in which you are enrolled, or even taking courses in summer school.

- **Seeking advice and support from your Weinberg Adviser**

Your Weinberg Adviser must also sign off on your application before it may be considered by the Study Abroad Committee. Weinberg Advisers will only consider signing applications previously approved by your major/minor departments (except for first-year students applying for summer programs). You may end up having more than one conversation with your Weinberg Adviser, so be sure to allow plenty of time to arrange appointments prior to

the application deadline. In discussing your application with you, Weinberg Advisers will focus on its implications for your progress towards the bachelor's degree, including completion of distribution and other requirements for graduation, as well as how well prepared you are to undertake such a program as part of your undergraduate career. Like your department/program adviser, your Weinberg Adviser may make his/her support for your application contingent on your meeting certain conditions prior to departure for the study abroad site. Call 847-491-8916 or log into <http://amp.weinberg.northwestern.edu> to schedule appointments with Weinberg Advisers.

- **Weinberg College policy on academic credit from study abroad**

College students participating in study abroad programs approved by the University Study Abroad Committee should consult the Academics section of the Online Guide to Study Abroad (www.northwestern.edu/studyabroad/resources/online-guide/academics) to determine how much credit may be obtained abroad and specific enrollment requirements. Credits from study abroad may be used toward major, minor, foreign language, or distribution requirements if approved by the appropriate advisers upon return. Please note that credit is not automatically granted for independent study projects or work associated with internships, even if these appear on the transcript issued by the study abroad program. Review Weinberg credit transfer procedures on the Study Abroad Office website (<http://www.northwestern.edu/studyabroad/returnees/school-credit-transfer-procedures.html#weinberg>) and see your Weinberg Adviser for details.

--

Judd A. and Marjorie Weinberg College of Arts and Sciences
Dean's Office - Undergraduate Studies and Advising (OUSA)
1922 Sheridan Road
Evanston, IL 60208-4030
Phone: 847-491-7560
Fax: 847-467-7251
info@wcas.northwestern.edu