



To Medill Study Abroad Students:

Please keep these important Medill policies and procedures in mind as you prepare to study abroad.

**Meeting with the Medill Office of Student Life (OSL)** Students interested in study abroad must meet with an OSL adviser to review degree progress. A student applying for study abroad must have their forms approved and signed by an OSL adviser. Students can sign up for an appointment by calling 847-467-1882.

**Registration requirement** Most study abroad credit does not count toward the Undergraduate Registration Requirement (URR). There is one exception: Some Northwestern study abroad programs offer courses with Northwestern course numbers and the "SA" course designation. A student who completes at least two full units of credit in such courses during a quarter is considered to be "registered at Northwestern" for that quarter, and this credit will count toward the minimum needed to satisfy the URR. Transfer credit for study abroad courses that do not carry Northwestern course numbers and the SA designation will not be counted toward the URR.

Full URR Description here: <http://www.registrar.northwestern.edu/graduation/urr.html>

**Course credit** Approval by the University Study Abroad Committee applies to the general program you have described and does not constitute approval of individual courses. You must fill out a non-NU credit approval form for each class when you return. These forms can be obtained through the Study Abroad Office website. Credit will not be given for courses that are not appropriate to the School's curriculum or that do not meet the usual standards for credit in the School. For example, you will not receive credit for duplicate courses (meaning, ones that duplicate courses that you've already received credit for at Northwestern) or for internships and independent study not specifically pre-approved.

**Distribution requirements** Courses taken abroad may be used to satisfy distribution requirements, global and diverse cultures requirements, social science concentration, or your WCAS concentration, provided they are substantially similar to courses on Weinberg's approved list and conform to the defining language of the distribution requirements. Approval is not automatic but must be sought from the Medill Office of Student Life upon your return to Northwestern.

**Major/minor requirements** No journalism credits earned abroad may be applied toward the Bachelor of Science in Journalism degree. When you return to Northwestern, the Director of Undergraduate Studies in your WCAS minor or second major must approve the application of study abroad credit to specific program requirements by making special notation on your graduation petition or on a separate form sent to the Registrar's Office. Retain all class descriptions, syllabi, papers, readings, and other course materials from your classes abroad; these might be needed to determine the kind of transfer credit you will receive.



**Registration and E-mail** Be certain to keep your NU e-mail account active; Medill, the NU Registrar, and the Study Abroad Office will email you about classes and registration. You will need internet access to register yourself for the quarter you return to Northwestern. If you have no internet access, contact the Office of Student Life for help enrolling in classes.

Wishing you a rewarding and enjoyable experience abroad,  
Dorina Aguilar Rasmussen, Director, Medill Office of Student Life  
Daniel MacKenzie, Assistant Director, Medill Office of Student Life