

Dear Communication Students:

Here are some important policies and procedures to keep in mind as you prepare to study abroad.

**Course Credits and Their Application to Requirements** Courses that must be taken within the major department must be completed at Northwestern and may not be taken abroad. Related courses (those that may be taken in departments outside of the major department) may be taken abroad.

Transfer courses may be applied to distribution requirements and to related major requirements when approved by your academic advisor. For a course to count for such a related major or distribution requirement, it must be like a course that would be taught at Northwestern. Keep a copy of the course syllabus and your work for review when you return to determine application of the credit.

If you are attempting a minor, dual major, or adjunct major in a WCAS department or another school, then you must get permission from that department to apply transfer courses toward the minor, dual major or adjunct major.

**Honors and Scholarships** If you are interested in pursuing honors work in your major, you should be sure to discuss this with your department before you depart. Many of these programs require application at the end of the junior or beginning of the senior year. The same is true if you want to apply for various national scholarships such as Rhodes or Marshall when you return, where deadlines are early in Fall Quarter. Scholarship information is available from the Office of Fellowships, 1936 Sheridan Road, <http://www.northwestern.edu/fellowships/>.

**Degree Applications** Juniors usually file degree applications during Spring Quarter. If you are abroad, you must see your advisor Fall Quarter of your senior year for help with the form.

**Registration and E-mail** Be certain to keep your e-mail account active. Change the password whenever necessary. You will need internet access to register yourself for the quarter you return to Northwestern. If you have managed to find a remote corner of the world where there is no internet access, talk with your advisor before you leave about a plan for registration.

Best wishes for a wonderful experience abroad.

Sincerely,

Sally Ewing  
Associate Dean for Advising and Student Affairs  
School of Communication

Cc: Parents