# Fiscal Year End Town Hall

## Chicago Session
Friday, August 4, 2017 10:00 am – 12:00 pm  
Levy Mayer, Lincoln Hall LM104  
357 East Chicago Avenue

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<th>TOPIC</th>
<th>OFFICE</th>
<th>PRESENTERS</th>
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<td>Financial Operations</td>
<td>Nicole Van Laan</td>
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<td>Reports, Deficit Coverage, Endowment and Gift Usage, Other Transactions</td>
<td>Budget &amp; Planning</td>
<td>Eric Wachtel</td>
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<td>Cash Receipt Tickets, Stored Value Cards, Missing FY17 Revenue</td>
<td>Treasury Services</td>
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<td>Grant Payments, Recharge Rate Calculations</td>
<td>Accounting Services for Research and Sponsored Programs (ASRSP)</td>
<td>Kathy Watson</td>
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<td>ChartField Maintenance, Journal Processing</td>
<td>Accounting Services</td>
<td>Roberto De Rose</td>
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<td>Requisitions, Purchase Orders, Change Requests</td>
<td>Procurement and Payment Services</td>
<td>Keith Paddy</td>
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<td>Invoices, Expenses, Cash Advances, Payment Requests</td>
<td>Accounts Payable</td>
<td>Guy Wilson</td>
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<tr>
<td>Final Takeaways</td>
<td>Financial Operations</td>
<td>Nicole Van Laan</td>
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Open Q&A
# Key Contacts for Closing FY17 and Preparing for FY18

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<thead>
<tr>
<th>Department</th>
<th>Contact Name</th>
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<tbody>
<tr>
<td>Accounting Services for Research &amp; Sponsored Programs (ASRSP)</td>
<td>Mike Daniels</td>
<td>847.491.4716</td>
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<tr>
<td></td>
<td>Kathy Watson</td>
<td>847.467.6395</td>
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<td>northwestern.edu/asrsp</td>
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<tr>
<td>Accounting Services</td>
<td>Roberto De Rose</td>
<td>847.467.2764</td>
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<td>northwestern.edu/controller/accounting-services</td>
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<tr>
<td>Accounts Payable</td>
<td>Guy Wilson</td>
<td>847.491.4445</td>
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<td>northwestern.edu/procurement/payment/accounts-payable</td>
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<tr>
<td>Auxiliary Services – Travel</td>
<td>Jeffrey Levin</td>
<td>847.491.5993</td>
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<td></td>
<td>Theresa McClain</td>
<td>312.503.0548</td>
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<tr>
<td>Budget &amp; Planning</td>
<td>Sara Lease</td>
<td>847.491.4191</td>
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<td>Eric Wachtel</td>
<td>847.491.4705</td>
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<tr>
<td>Cost Studies</td>
<td>Sophia Gabay</td>
<td>847.467.1142</td>
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<tr>
<td>Controller</td>
<td>Nicole Van Laan</td>
<td>847.491.4722</td>
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<tr>
<td>Finance Facilities and Research Administration</td>
<td>Tyriece Kennedy</td>
<td>847.467.7584</td>
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<td>Linnea Latimer</td>
<td>847.467.1968</td>
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<tr>
<td>Financial Operations</td>
<td>Michael Szczepanek</td>
<td>847.491.7855</td>
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<tr>
<td>Financial Operations IT</td>
<td>Lysa Lei</td>
<td>847.467.3777</td>
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<td>Lisa Matsumoto</td>
<td>847.467.3777</td>
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<td>Dave Takehara</td>
<td>847.467.3058</td>
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<tr>
<td>Procurement and Payment Services</td>
<td>Samantha Kustra</td>
<td>847.467.0839</td>
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<td>Lori Lehnhardt</td>
<td>847.467.0840</td>
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<td>Keith Paddy</td>
<td>847.467.6963</td>
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<td>Priscilla Wojtowicz</td>
<td>847.467.0838</td>
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<tr>
<td>Treasury Services</td>
<td>Rich Emrich</td>
<td>847.467.0422</td>
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<td>Cindy Regner</td>
<td>312.503.8525</td>
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<td>Joe Stolz</td>
<td>847.467.4962</td>
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