

Northwestern University Campus Security Authority (CSA) Crime Report Form

This form should be completed by those individuals identified as a "Campus Security Authority" who are required to report information they receive about specified crimes (see Definitions) pursuant to the federal Clery Act. The information collected from these forms will be used to prepare a compilation of statistical crime information that will be included in the annual *Campus Safety: A Shared Responsibility* pamphlet.

It is the policy of Northwestern University to ensure that victims and witnesses to crime are aware of their right to report criminal acts to the police, and to report university policy violations to the appropriate office (e.g., student conduct violations to the Office of Judicial Affairs). If a reporting person requests anonymity, this request will be honored to the extent possible. * This form may also be used to report any crime, not just a Clery Act specified crime, which is reported to the Campus Security Authority.

University Police will use this form to determine the category of crime and location under which the crime should be reported according to the requirements of the Clery Act. Please forward this completed form to:

Associate Vice President of Public Safety and Chief of Police - Bruce A. Lewis,
Northwestern University Police Department
1819 Hinman Avenue, Evanston, IL 60208
or fax form to 847-491-4931

Reporting Information:

Person Receiving Report: _____ Phone Number: _____

Report Made By and To:

Victim: _____ Note victim's name (if agrees to provide): _____

Third Party: _____ Identify third party relationship to victim and (if agrees to provide) third party name:

Was crime also reported to University Police: Yes No Another CSA: Yes No or,

Another Law Enforcement agency: Yes No Note agency: _____

Crime Occurrence / Description:

Occurrence Date and Time: _____

Crime Description: _____

Location (identify building name, address, etc where crime occurred - be as specific as possible):

Location where crime occurred was (as needed, refer to Definitions sheet):

On-campus, but not in student housing: _____

On campus residential life buildings (including Greek houses): _____

Non-campus affiliated property: _____
(owned, controlled, or affiliated with the campus, e.g. leased property, etc.)

Public property (public property immediately adjacent to campus): _____

Off-campus, NOT affiliated with or adjacent to campus: _____

Sex Offenses (as needed, refer to Definitions sheet):

Was reported crime a sexual offense? Yes No

If yes, were the victim and offender acquainted? Yes No

If yes, was the victim or offender under the influence of alcohol or drugs?

Victim: Yes No If yes, identify which: Alcohol Drugs

Offender: Yes No If yes, identify which: Alcohol Drugs

Hate Crime (information is required to be reported for the crimes listed in the Definitions sheet and for any other crime involving bodily injury - as needed, refer to Definitions sheet):

Was reported crime motivated by hate or bias? Yes No

If yes, provide a brief explanation of the determination: _____

Hate Crime Bias Type:

Race: ____ Ethnicity: ____ Gender: ____ Religion: ____ Disability: ____ Sexual Orientation: ____

Alcohol, Drug and Weapon Law Violations (check all that apply - as needed, refer to Definitions sheet):

Alcohol: _____ Drug: _____ Weapon (describe): _____

If known, note number of individuals Arrested _____ or Referred for campus disciplinary action _____