

**Northwestern University School of Music
Courses Taken Abroad for Northwestern Credit**

Student Name: _____ ID/SSN: _____

Study Abroad Program: _____ Term/Year: _____

To the Returning Music Student:

1. Obtain a copy of your study abroad transcript, either from your study abroad program or the Northwestern Study Abroad Office. Please note that the Northwestern Study Abroad Office generally does not receive transcripts from study abroad programs until 1-2 months into the quarter.
2. Complete the Application for Credit for Non-Northwestern Courses below.
3. Bring a copy of your transcript, along with course descriptions and syllabi, to the School of Music Office of Student Affairs, MAB 110.
4. All courses you wish to apply toward the your degree requirements for the School of Music, including distribution courses, must be approved by the Director of Student Affairs in the School of Music. In order to be awarded applied lesson credit for study abroad, you must also have written approval from your Northwestern applied instructor.
5. If you wish to apply study abroad credits to a second major or minor within WCAS, the credits must be approved by WCAS. Please follow the directions for Transferring Study Abroad Credits to WCAS (see www.northwestern.edu/studyabroad).

If you are a senior returning from study abroad and you have not yet petitioned to graduate, you must file your petition as soon as possible. The forms may be obtained in the Office of Student Affairs, and after completion, must be signed by the Director of Student Affairs. If you are completing a second major or minor in WCAS, you must also file a separate petition to graduate through that WCAS department.

(Over)

Application for Credit for Non-Northwestern Courses

Part I: Courses in the Major: _____

Course title:

To be counted as:

- 1)
- 2)
- 3)
- 4)

Part II: Courses in Minor/Certificate: _____

Course title:

To be counted as:

- 1)
- 2)
- 3)
- 4)

Part III: Distribution Courses

Course title:

To be counted as:

- 1)
- 2)
- 3)
- 4)

Part IV: Approval/Comments from the Director of Student Affairs

Comments:

Signature _____ Date _____

Orig: Degree Auditor, Registrar's Office
ccs: School's Student File