

To **SCHOOL OF MUSIC** Study Abroad Students:

## **SCHOOL OF MUSIC POLICY AND PROCEDURES FOR STUDY ABROAD**

### **Best Time for Music Students to Study Abroad**

Most of the core requirements for all School of Music students are offered sequentially. It is recommended by the School of Music that you complete the sequence of music theory, music history, aural skills, and keyboard skills prior to your study abroad. Usually, the best time for most music students to travel abroad is during the third year.

### **Five-Year Double Degree Students**

Music students in the five year double degree program with either WCAS, McCormick, or Journalism are subject to all policy and procedural guidelines set by the additional school. McCormick students should seek the advisement of Assistant Dean Holtgrieve regarding engineering courses. WCAS students are expected to see Assistant Dean Weimer regarding all WCAS requirements. Linda Garton, Assistant Dean in the School of Music (MAB 110) will address your music requirements for the Music degree.

### **Applied Study (Lessons)**

Credit for applied study abroad is accepted only with approval from your Northwestern faculty studio teacher. If no approval is given, applied lesson credits will transfer back to Northwestern as electives.

### **Ensemble Requirements**

Because most music majors are required to have four full years of a major ensemble, it is best to find an ensemble abroad to help fulfill your requirements. Otherwise, you will need to make up additional ensemble requirements at Northwestern either before or after your study abroad.

### **Substitution of Other Required MUSIC Courses**

Student may petition through the Office of Student Affairs to request the substitution of a music requirement with a course taken during Study Abroad (eg. 300-level musicology requirement). Such requests should be made prior the student's leave.

### **Residence Requirement**

School of Music students are held to the same general University Enrollment Requirement set by the University.

### **Distribution Requirement**

Courses taken abroad may be used to satisfy distribution requirements, provided they are substantially similar to courses on the WCAS approved list and conform to the defining language of the distribution requirements. Such approval is not automatic but must be requested from the Director of Student Affairs. There are specific limitations on such approvals: no more than two units of distribution credit may be obtained through study abroad, and the two units may not both be in the same distribution area. Courses taken at unaffiliated study abroad programs are usually not acceptable for distribution credit.

requirements, although exceptions may be possible. Such courses are subject to the same approval process set used to request transfer credit of any non-university course.

### **Approval of Credit upon your Return**

When you return to Northwestern, the Director of Student Affairs must approve the application of study abroad credit to specific program requirements by making special notation on your petition to graduate or on a separate form which is sent to the Registrar's Office. Please retain all class descriptions, syllabi, papers, readings, and other course materials from your classes overseas; these might be needed to determine the kind of transfer credit you will receive.

### **Honors and Scholarships**

If you are interested in being considered for program honors (eg. Vocal Honors, Winds and Percussion honors, etc) you should be sure to discuss this with your program chairman. For other honors offered outside of the School of Music such as the Rhodes or Marshall Scholarship, know that these awards require an application which is due at the end of the junior or beginning of the senior year. Scholarship information is available from the Office of Fellowships, 1936 Sheridan Rd., <http://www.northwestern.edu/fellowships/>.

### **EMail**

Electronic mail can be a very useful tool for students studying abroad. If you have an email account while abroad, please contact the Mrs. Kay Price in the Office of Student Affairs at [k-price2@northwestern.edu](mailto:k-price2@northwestern.edu) in order to let us know your address should we need it.

We wish you a memorable experience during your study abroad!

Linda A. Garton  
Director of Student Affairs  
School of Music