



Transferring Study Abroad Credits to the Medill School of Journalism

1. Obtain a copy of your study abroad transcript, either from the Study Abroad Office or from your study abroad program. Please note that the Study Abroad Office generally does not receive transcripts from study abroad programs until 1-2 months into the quarter.
2. Complete the Application for Credit for Non-Northwestern Courses on the reverse side of this document.
3. Bring a copy of your transcript, along with course descriptions and syllabi, to the Medill Office of Student Life in Fisk 100.
4. All courses you wish to apply toward the BSJ degree requirements in the area of distribution, three-course social science concentration, or six-course WCAS elective concentration must be approved by a staff member in Medill's Office of Student Life. Please note that students cannot receive journalism credit for any journalism-related course taken outside Medill.
5. If you wish to apply study abroad credits to a second major or minor within any other school, the credits must be approved by that school. Please refer to the study abroad website for the appropriate processes: http://www.northwestern.edu/studyabroad/returnees/Transferring_Credit.html.
6. If you are a senior returning from study abroad and you have not yet petitioned to graduate, you must file your petition as soon as possible. The forms may be obtained at http://www.registrar.northwestern.edu/graduation/application_procedure.html. Completed petitions must be signed by a staff member in the Office of Student Life and returned to the Medill Office of Student Life. If you are completing a second major or minor in WCAS, you must also file a separate petition to graduate through that WCAS department.

(over)

2009-2010



Medill School Application for Credit for Non-Northwestern Courses

Name: _____ ID Number: _____

Institution at which courses were completed: _____ Dates: _____

Note: The Medill School will not accept transfer credit for any course taken at a junior (two-year) college by a Medill undergraduate after the student's sophomore year. Journalism credits earned at a school other than Medill may not be applied toward the Bachelor of Science in Journalism degree.

Part I: Distribution Requirements:

Course number and title:	To be counted as:
1)	
2)	
3)	
4)	

Part II: 3-Course Social Science Concentration:

Course number and title:	To be counted as:
1)	
2)	
3)	

Part III: 6-Course WCAS Elective Concentration:

Course number and title:	To be counted as:
1)	
2)	
3)	
4)	

Part IV: Global & Diverse Cultures:

Course number and title:	To be counted as:
1)	
2)	
3)	
4)	

Approval/Comments from Medill:

Comments:

 (Medill Authorized Signature) Date