Home Institution Authorization and Evaluation Form
For external students applying to Northwestern University study abroad programs

To be completed by the student:

STUDENT NAME: ____________________________________________

PROGRAM: ____________________________________________

TERM AND YEAR: ____________________________________________

NU OFFICE ADMINISTERING PROGRAM:
- [ ] Global Engagement Studies Institute (GESI)
- [ ] International Program Development (IPD)
- [ ] Northwestern Study Abroad Office

To the home university official:
This student is applying to study abroad on a Northwestern University study abroad program. The Northwestern University Study Abroad Office requires that the Office of Student Affairs, Dean of Students, Study Abroad Office or other relevant office at the student's home institution complete this Authorization and Evaluation Form. Students or administrators should fax or email this form to the appropriate office at Northwestern (contact info below), or instruct students to upload the document to their online Northwestern Study Abroad Application.

1. Does this student have a disciplinary record with your institution?  [ ] Yes  [ ] No
   If yes, please explain:

2. Has this student ever been on academic probation?  [ ] Yes  [ ] No
   If yes, please explain:

3. Has the student secured the necessary approval to study abroad from your institution?  [ ] Yes  [ ] Approval not necessary  [ ] No
   If no, please explain:

Please list the contact information for the person in your university's study abroad office who should be notified in the event of an incident while this student is abroad:

Name and Title: ____________________________
Email: ____________________________
Office Phone: ____________________________ Mobile Phone: ____________________________

Contact information for university official completing this form:

Name and Title: ____________________________
Email: ____________________________
Office Phone: ____________________________ Mobile Phone: ____________________________

Once completed students may upload this form to their online application, or return via fax or email to the appropriate office at Northwestern University:

Global Engagement Studies Institute (GESI)
gesi@northwestern.edu
Fax: 847.467.1996
Phone: 847.491.5932

International Program Development
ipd@northwestern.edu
Fax: 847.491.5434
Phone: 847.467.6953

Northwestern Study Abroad Office
studyabroad@northwestern.edu
Fax: 847.467.6410
Phone: 847.467.6400