

Dear Communication Students:

Here are some important policies and procedures to keep in mind as you prepare to study abroad.

Course Credits and Their Application to Requirements Courses that must be taken within the major department must be completed at Northwestern and may not be taken abroad. Related courses (those that may be taken in departments outside of the major department) may be taken abroad.

Transfer courses may be applied to distribution requirements and to related major requirements exactly as if they were taken at Northwestern. For a course to count for such a related major or distribution requirement, it must be like a course that would be taught at Northwestern. Keep a copy of the course syllabus and your work for review when you return to determine application of the credit.

If you are attempting a minor, dual major, or adjunct major in a WCAS department or another school, then you must get permission from that department to apply transfer courses toward the minor, dual major or adjunct major.

Residence Requirement The last 23 quarter-courses of the total required for the bachelor's degree must be taken while students are enrolled in residence at Northwestern University. We waive portions of the residence requirement to allow you to study abroad with the understanding that if you are abroad during the entire junior year, you must be enrolled full time for three quarters in the senior year. If you are abroad for part of the junior year, you must be enrolled full time for three quarters at NU following study abroad. Exceptions may be granted for students who study abroad in the fall of the senior year, but only with prior approval from the School of Communication.

Honors and Scholarships If you are interested in pursuing honors work in your major, you should be sure to discuss this with your department before you depart. Many of these programs require application at the end of the junior or beginning of the senior year. The same is true if you want to apply for various national scholarships such as Rhodes or Marshall when you return, where deadlines are early in Fall Quarter. Scholarship information is available from the Office of Fellowships, 1936 Sheridan Road, <http://www.northwestern.edu/fellowships/>.

Degree Applications Juniors usually file degree applications during Spring Quarter. If you are abroad, you must see your advisor Fall Quarter of your senior year for help with the form.

Registration and E-mail Be certain to keep your e-mail account active. Change the password whenever necessary. You will need internet access to register yourself for the quarter you return to Northwestern. If you have managed to find a remote corner of the world where there is no internet access, talk with your advisor before you leave about a plan for registration.

Best wishes for a wonderful experience abroad.

Sincerely,

Sally Ewing
Assistant Dean for Advising and Student Affairs
School of Communication

Cc: Parents