NORTHWESTERN UNIVERSITY

STUDENT FINANCIAL SERVICES
555 CLARK STREET, 1ST FLOOR
EVANSTON, IL 60208
(847) 491-8950

AFFIDAVIT OF CITIZENSHIP DOCUMENTS

This form is for the collection of DHS or other U.S. citizenship / nationality documents. It is available for use by students who are unable to present their original documents in person to Student Financial Services. Complete and submit this form, along with copies of the citizenship documents requested on your CAESAR to-do list *and* a copy of your government-issued ID. Be sure to include a copy of both sides of each document. By completing this form, you are certifying that the attached documentation is a true, exact, and complete copy of the original documents. *Please note: To be valid, the original notarized form must be mailed to our office.*

Student Information

Name: _____ Student ID# : _____

Certification Statement

I certify that I,_____(print full name), am the individual signing this statement, and I am providing a copy of my documents *along with a copy of a valid government-issued photo identification card bearing my portrait / likeness*. I certify that the attached documents and government issued photo identification are true, exact, and complete copies of the originals issued to me.

Complete the following for all attached documents:

Type of Valid Photo ID	*Expiration Date of Valid Photo ID*	*Issuing Authority of Valid Photo ID*

Type of Citizenship and/or Immigration Document	*Expiration Date (if any) of Citizenship and/or Immigration Document*

I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents I have provided.

_____ _____ _____
Student Signature Student ID # Date

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____ personally appeared,
Date Notary's name

_____ and provided to me on basis of satisfactory evidence of identification
Printed name of signer

_____ provided to be the above-named person who signed the foregoing instrument.
Type of government-issued photo ID

WITNESS my hand and official seal _____
(seal) Notary signature

My commission expires on _____
Date

Original must be MAILED, not faxed or emailed, to the Student Financial Services, 555 Clark Street, 1st Floor, Evanston, IL 60208