

Northwestern University
Office of Student Accounts
555 Clark Street
Evanston, Illinois 60208-1221
www.northwestern.edu/sfs



NORTHWESTERN
UNIVERSITY

NORTHWESTERN

9PAY

2009–10
Nine-Month
Tuition and Fee
Installment Plan

Purpose and Advantages of the Plan

The University's 9PAY plan allows participants to make tuition and fee payments to Northwestern in nine monthly installments, beginning in July, so they avoid paying large sums all at once prior to each academic term. *There are no finance or interest charges; the only cost is a \$45 nonrefundable application fee.*

Eligibility

9PAY is open to Northwestern students' parents and guardians and to law, medical, and graduate school students. Eligibility requires full-time enrollment in a degree program for the entire academic year.

Annual Budgeted Amount

Use the worksheet in this pamphlet to calculate your Annual Budgeted Amount — i.e., the estimated net amount to be paid to Northwestern for the academic year — by deducting your total financial aid credits from the total University charges. Since many students do not have their financial aid awards before 9PAY's May 25 application deadline, please use your best estimates. In estimating your credits, estimate low; in estimating University charges, estimate high.

Schedule of Payments

You will receive a confirmation e-mail specifying your 9PAY payment schedule by June 15. The first payment is due July 1; the last is due March 1. Prepayments in any amount may be made at any time.

Billing

In addition to the 9PAY payment schedule, the student will be e-mailed tuition invoices from the Office of Student Accounts. The first tuition invoice for each academic term will show a credit for one-third of your Annual Budgeted Amount (one-fourth for some graduate students and one-half for medical and law students). Additional credit will be shown for the University health plan (if applicable) for the fall term. *Any remaining balance due for the term should be paid with that invoice.*

Billing (continued)

Payment records for the 9PAY plan and the regular invoice are kept separately. To ensure prompt and proper credit for your 9PAY payment, please follow the instructions in your confirmation e-mail.

Application Deadline

Eligible participants must apply for 9PAY by May 25 for the July 1 start date. Applications submitted after July 1 must be accompanied by any past-due payments to catch up to the regular 9PAY schedule.

Returned Items

A \$35 fee will be charged to the student's account for each item returned by the bank for any reason. A late fee also may be charged.

Account Delinquency

A late fee may be charged to the student's account if a 9PAY payment is not received by the due date. If a payment is late by 30 days or more, the Office of Student Accounts reserves the right to cancel your 9PAY participation. Normal University financial regulations would then apply.

Cancellation of the Plan

You may cancel your participation in 9PAY at any time without penalty by notifying the Office of Student Accounts by e-mail or written letter. Normal University financial regulations would then apply.

Withdrawals from School

If a student in the plan withdraws from the University, all payments made under the plan would be applied to the student's account. Normal University refund policies would then apply.

Additional Information

If you have questions about 9PAY, please contact the Office of Student Accounts by calling 847-491-5224, writing to the address on the application, or e-mailing studentaccounts-ev@northwestern.edu.

Annual Budgeted Amount Worksheet

Use this worksheet (and keep it for your records) to determine your Annual Budgeted Amount for 2009–10.

Estimated Expenses

Add up estimated charges for 2009–10 tuition, room and board, University health insurance (if applicable), and other fees. *Do not include amounts not paid directly to Northwestern, such as books, supplies, travel, and personal expenses.*

| | |
|-----------------------------------|-------|
| Tuition | _____ |
| Room and board | _____ |
| University health insurance | _____ |
| 9PAY application fee | \$45 |
| Other University fees | _____ |
| 1 Total estimated expenses | _____ |

Estimated Credits

Add up all estimated credits including scholarship, grant, and student loan amounts for 2009–10.

| | |
|----------------------------------|-------|
| Scholarships | _____ |
| Grants | _____ |
| Student loans (less fees) | _____ |
| Other credits | _____ |
| 2 Total estimated credits | _____ |

Annual Budgeted Amount

Line **1** minus line **2** _____

A \$1,000 minimum Annual Budgeted Amount is recommended. You will receive a confirmation e-mail specifying your 9PAY payment schedule. If you wish to change your Annual Budgeted Amount, please specify the new amount in an e-mail or written letter to the Office of Student Accounts.

Application

Please print clearly or type.

Student name _____

Student ID number _____

Applicant name (must be parent or guardian if student is an undergraduate) _____

Applicant address (street) _____

(city, state, ZIP) _____

Applicant phone (home) _____ (work) _____

Applicant e-mail _____

Student status:

- Undergraduate
- Graduate
- Professional _____ (school)

Student health insurance enrollment status:

- Participating in University plan
- Not participating in University plan

I wish to apply for 9PAY, Northwestern's tuition and fee installment plan. I have read the terms and conditions stated herein, understand and agree to them, and authorize the \$45 nonrefundable application fee to be charged to the student's account.

Applicant signature _____

\$ _____

Annual Budgeted Amount (from worksheet)

Please detach and mail application to

Northwestern University
Office of Student Accounts, attn: 9PAY
555 Clark Street
Evanston, Illinois 60208-1221

Please detach along this line