

Norris Center Student Catering Guide

Reserving the Room

Reservations should go through the Events Planning Office at 847.491.2330. Please be sure that the room is reserved and that the proper amount of tables and chairs are requested for your event. If you are uncertain about the numbers and types of equipment needed, please consult your Event Planner. Catering reservations for any location can be made through this office.

Determining Your Catering Needs

This guide is only that – a guide. If you do not know what you are looking for, please feel free to consult an Event Planner. We can assist you with your menu planning and come up with custom menus to fit any event.

Guarantee

When you schedule your event with us, you will be asked to give us an estimate of the number of people that will be attending. We will require that you provide us with a guaranteed number of attendees three (3) working days before your event. This is the number that you will be billed for. This number may increase within those three days but it cannot decrease.

Cancellation Policy

There is no charge for any event canceled at least five (5) working days in advance. After you have given the guarantee you will be held responsible for all applicable fees.

Billing

University Department and Student Organization charges will be charged directly to your CUFS or SOFO account. You will need to have your account number available at the time of booking. Any questions should be directed to the Events Planning Office at 847.491.2330.

Service

All orders are for pick up only. No delivery. Plates and cutlery are priced separately

Bag Lunches - \$5.95 per person

Classic

Choose Bread, Filling, Toppings
Served with Chips, Soda, and Cookie

NU to Go

Ham & Turkey with Cheddar on Onion Roll
Served with Chips and Soda

Garden Fresh

Grilled Portobello on Foccacia with Lettuce and Tomato
Served with Pretzels and Soda

Platter and Buffets - \$6.95 per person

Wrap Platter

Thai Chicken in Red Pepper Tortilla, Roasted Veggie, and
Turkey Club in Whole Wheat Tortilla
Served with Chips, Gourmet Cookies, and Assorted Sodas

Deli Platter

Assorted Cold Cuts, Breads and Rolls
American and Swiss Cheeses
Potato or Pasta Salad
Chips, Gourmet Cookies, and Assorted Sodas

Pizza & Subs

14" Crisp Crust Pizza – Cheese Pizza \$9.75 each

95¢ for each topping

Pepperoni

Sausage

Peppers

Onions

Mushrooms

Black Olives

12-inch Subs - \$5.25 each

Italian, Traditional or Veggie

Groceries to Go

1/4 lb Ground Beef Patties (75¢/each)
All-Beef Hot Dogs (50¢/each)
Harvest Grain Veggie Burgers (75¢/each)
Pasta Salad (\$1.00 lb)
Marinated Chicken Breasts (\$1.00/each)
Whole Fruit (70¢/each)
Hot Dog or Hamburger Buns (20¢/each)
Potato Chips (\$2.75/20oz bag)
Cole Slaw (\$1.95 lb)
Potato Salad (\$1.00 lb)
American Cheese (\$2.10 lb)
Swiss Cheese (\$2.95 lb)
Mustard, Ketchup, Mayo, Relish (10¢/each)

Beverages

Coffee (\$8.00 gal)
Decaf (\$8.00 gal)
20 oz Bottled Water (\$1.10/each)
16 oz Bottled Juice (\$1.65/each)
Fruit Punch (\$5.00 gal)
Hot Tea (50¢/each)
Hot Chocolate (50¢/each)
Assorted 20 oz Sodas (\$1.10/each)
Lemonade (\$5.00/gallon)
Iced Tea(\$5.00 gallon)

Snacks

Danish (\$9.00/dozen)
Donuts (\$7.20 dozen)
Gourmet Cookies (75¢/2.25 oz each)
Brownies (\$9.00/dozen)
Veggie Platter (\$1.00 person)
Bagels (75¢/each)
Muffins (\$1.00/each)
Tortilla Chips (\$2.50/20 oz bag)
Chips (\$2.50/20 oz bag)
Pretzels (\$1.50/16 oz bag)
Rice Krispie Treats (75¢/each)
Salsa (\$3.25/qt)
Ranch Dip (\$1.95/qt)
Cream Cheese (30¢/each)

Paper Goods

Plate (15¢ each)
Cutlery (5¢ each)
Plastic Cups (5¢/16 oz. cup)
Coffee Cup (5¢ each)
Napkin (5¢/bundle of 10)