

Find a Curriculum in myHR Learn


Quick Reference

A **Curriculum** is an organized collection of class sessions and training items. A **Course** is part of a curriculum. Courses can be hands-on classes, documents, or anything intended for learning, training, or support.


There are three ways to find a curriculum fast!

- [Use the Advanced Filter](#)
- [Use the Search](#)
- [Use the Browse Feature](#)

Use the Advanced Filter

1. From the Home Dashboard, click the Filter icon. 
2. In the Learning Event Type field, select **Curriculum**.
3. Click **Search**. Result: A list of all curricula in myHR Learn appears.
4. Option: You can filter the list in the Category portlet.
 - For example, select NUFinancials.
 - Click **Apply Filter**.
5. Click the title or image of the curriculum you need (for example Employee Expense Reimbursements).
Contents may include classroom sessions, web-based training, and related materials, as applicable.
6. Choose a registration option (at right).

Use the Search

1. From the Home Dashboard, type a keyword in the **Search** field.
2. Click the **Search** icon. 
3. In the Learning Event Type portlet, select the **Curriculum** checkbox.
4. Click **Apply Filter**.
5. Click the title or image of a curriculum you need (for example Shopping iBuyNU).
6. Choose a registration option (at right).

Use the Browse Feature

1. From the Home Dashboard, click **Browse**.
2. In the Category portlet at left, hover you mouse over **Systems & Processes**.
3. Select **NUFinancials**.
4. Select the topic, for example, Actuals Journals.
5. In Learning Event Type, filter for "Curriculum."
 - Select the **Curriculum** checkbox.
 - Click **Apply Filter**.
6. Click the image or the title to view the full curriculum.
Contents may include classroom sessions, web-based training, and related materials, as applicable.
7. Choose a registration option (above right).

Registration Options

With any curriculum on display, you can access all learning, whether classroom, online, or documents.

Register in the Curriculum

Recommended: Click Register. It applies to all related items.

[REGISTER](#)

Enroll in Classroom Session

Click View Classes, select a date, and click enroll.

[VIEW CLASSES](#)

> [ENROLL](#)

View a Document

Click View Classes > Enroll.

[VIEW CLASSES](#)

> [ENROLL](#)

View Web-based Training

After you register in the curriculum, or enroll in the course, click Launch.

[LAUNCH](#)