Statement for Independent Educational Activities Conducted Outside the United States
Attach to Position/Appointment Form

All foreign persons receiving non service scholarship/fellowships from Northwestern University for educational/research activities conducted outside the United States are required to complete the Foreign National Information System (FNIS) and complete and sign the statement below.

Please make sure to clearly state where and when the educational activity is being conducted

I, ___________________________, certify that:

(print name)

• I am not a U.S. citizen
• My U.S. tax status in the current calendar year is Nonresident Alien, and
• All of the non service scholarship or fellowship paid to me by Northwestern University is for independent educational activities conducted outside the U.S. in ___________________________ (country) beginning on ____________________ (date) and returning to the U.S. on ____________________ (date).

Please attach a copy of your research grant proposal to this form. This form and your research grant proposal must be submitted to the department issuing your scholarship/fellowship. They will submit them to Payroll along with the appointment position form.

Certification:
I understand that if after review of FNIS documentation, if my tax status is determined to be Resident Alien, then I am subject to tax reporting to the IRS (see IRS publication 970 for details).
I certify the above statements to be true and correct.

Signature: ___________________________ Date: ___________________________

To Be Filled Out by the Department

The scholarship/fellowship being issued to the above recipient is to support the research outlined in the attached proposal in the amount of $___________ and will be paid on ____________________ (month/year).

Signature: ___________________________ Print Name: ___________________________