



NORTHWESTERN UNIVERSITY
Benefits Division
Portable Tuition Benefit Worksheet

PERSONAL INFORMATION

| | | | | | | | |
|--------------------------------------|-------------------------------------|------------|------|-----------------------------------|---|------------------------------|-------------|
| Last Name | | First Name | | M.I. | SOCIAL SECURITY # ____ - ____ - ____ | | EMPLOYEE ID |
| Home Street Address | | | Apt. | City | | State | Zip |
| DATE OF BIRTH: ____ / ____ / ____ | DATE OF HIRE: ____ / ____ / ____ | E-MAIL: | | HOME PHONE: (____) ____ - ____ | | CAMPUS PHONE: ____ - ____ | |

| Charge Item | Charge Amount (Debit) | Offsets (Credit) | Net | Portable Tuition |
|-------------|-----------------------|------------------|-----|------------------|
|-------------|-----------------------|------------------|-----|------------------|

| Eligible Charges | | | | |
|------------------------------|----|--|--|--|
| 1. Tuition | \$ | | | |
| 2. Lab Fees | \$ | | | |
| 3. Recreation Fees | \$ | | | |
| 4. Other | \$ | | | |
| 5. Subtotal Eligible Charges | \$ | | | |

| Minus Scholarships & Grants | | | | |
|--|--|----|--|--|
| 6. | | \$ | | |
| 7. | | \$ | | |
| 8. Subtotal Scholarships & Grants | | \$ | | |

| | | | | |
|--|--|--|----|--|
| 9. Net Eligible Minus Scholarships (Line 5-8) | | | \$ | |
|--|--|--|----|--|

| Non Eligible Charges | | | | |
|-----------------------------|----|--|--|--|
| 10. Room & Board | \$ | | | |
| 11. Books | \$ | | | |
| 12. Other | \$ | | | |
| 13. Other | \$ | | | |
| 14. Subtotal Non Eligible | \$ | | | |

| Pell Grants | | | | |
|--------------------------|--|----|--|--|
| 15. | | \$ | | |
| 16. | | \$ | | |
| 17. Subtotal Pell Grants | | \$ | | |

| | | | | |
|--|--|--|----|--|
| 18. Non Eligible Net Minus Pell Grants (line 14-17) | | | \$ | |
|--|--|--|----|--|

| | | | | |
|---|--|--|----|--|
| 19. Payable Portable Tuition Benefit (Line - 18-9) | | | \$ | |
|---|--|--|----|--|